

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

April 23, 2013

1. Call to Order – The Chairperson called the regular meeting to order at 6:01 a.m.
2. Pledge of Allegiance – Justus Adkins led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin; Commissioner District 3 – Terri Jeffreys. Commissioner District 2 – Tim Sheldon joined the meeting at 6:09 a.m.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The Washington State Liquor Control Board sent notice of establishments in Mason County with liquor licenses due to expire on July 31, 2013.
 - 4.1.2 The Bureau of Indian Affairs received an application for acquisition of an 80.96 acre tract in Mason County to be held in trust for the Skokomish Indian Tribe.
 - 4.1.3 The Economic Development Council of Mason County submitted their first quarter report.
 - 4.1.4 Brian Kelly is seeking appointment to the Mason County Civil Service Commission.
 - 4.1.5 Jack Johnson is seeking appointment to the Belfair Sewer Advisory Committee.
 - 4.2 Martin Best, Emergency Management Manager, read a proclamation declaring April 25, 2013 as Volunteer Recognition Day.
 - 4.3 Cmmr. Neatherlin noted that there was an issue with public notice for a special meeting with the Department of Ecology last week. The press was not properly notified due to a staff oversight. No action was taken at the meeting.
5. Open Forum for Citizen Input –
 - 5.1 Don LeMaster owns a commercial building in Potlach in which a cannabis co-op is the sole tenant. An ordinance was recently passed that does not allow collective gardens in the Rural Commercial 2 zone. He felt the business was targeted for removal and the Rural Commercial 2 zone was arbitrarily removed from the allowed zoning. He asked that the ordinance be amended.
 - 5.2 Tom Davis commented on a letter that the Commissioners signed regarding a proposed park at Fudge Point. He didn't think it was appropriate for the Commissioners to speak on behalf of the public without the opportunity for the public to discuss the issue during the meeting.
 - 5.3 Patricia Vandehey discussed a meeting with Green Diamond Resources and Mason County Conservancy. She was concerned about Green Diamond's intentions.
 - 5.4 Bob Burbidge announced that there was a new youth program at the Fire District that involves the fire services, law enforcement and EMS.
 - 5.5 Todd Nelson read a letter of opposition regarding the new Collective Garden Ordinance.
6. Adoption of Agenda - **Cmmr. Jeffreys/Sheldon moved and seconded to adopt the agenda striking item 8.8. Motion carried unanimously. N-aye; S-aye; J-aye.**
7. Approval of Minutes – April 1, 2013 briefing meeting minutes and April 16, 2013 regular meeting minutes.

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Cmmr. Jeffreys/Sheldon moved and seconded to approve the April 1, 2013 briefing meeting minutes and April 16, 2013 regular meeting minutes. Motion carried unanimously. N-aye; S-aye; J-aye.

8. Approval of Action Agenda:

- 8.1 Approval of the agreement for the Mason County Recreation Area (MCRA) Caretaker with Charles Slaughter and Jenie Wilkinson.
- 8.2 Approval of a resolution approving the sale of surplus property, parcel # 32021-55-02029 to Jacob Hursey in the amount of \$6,000.00. **Resolution No. 22-13 (Exhibit A)**
- 8.3 Approval of the final contract amount with Sound Excavation, Inc. for construction of the Belfair Sewer Get Connected Phase 1 Gravity Sewer Project for the final cost of \$571,361.85, including applicable sales taxes, and adopt the resolution accepting construction of the Belfair Sewer Get Connected Phase 1 Gravity Sewer Project as complete. **Resolution No. 23-13 (Exhibit B)**
- 8.4 Approval of the Reimbursable Agreement for Mason County Public Works Department to provide work or services requested by Mason Transit for maintenance services and fabrication of signs and materials.
- 8.5 Approval of the Veterans Assistance Fund applications for: Food \$150.00; Utilities \$1,178.05 & Housing \$2,304.00 for a total of \$3,632.05 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.6 Approval of Warrants
 - Claims Clearing Fund Warrant #s 218043-218156 \$ 462,116.44
 - Salary Clearing Fund Warrant #s 6537-6580 \$ 267,580.67
 - Direct Deposit Fund Deposit #s 45158-45528 \$ 524,926.47
- 8.7 Approval to sign a letter of support for the Mason County Senior Activities Association's effort to obtain a loan for the purchase of the Pavilion at Sentry Park.
- 8.8 ~~Approval to reject all bids received for the Emulsified Asphalt for 2013 and allow Public Works to re-advertise for Emulsified Asphalt for 2013, award the bid and allow the Chair to sign all pertinent documents. Contract awards will be announced during a regular meeting of the Board. Removed under item 6.~~

Questions were answered regarding item 8.3.

Item 8.2 was removed for a separate vote.

Cmmr. Sheldon/Jeffreys moved and seconded to approve action items 8.1 through 8.7, with the exception of item 8.2. Motion carried unanimously. N-aye; S-aye; J-aye.

Item 8.2

Tom Davis was concerned that the property wasn't being marketed because it could impact surrounding property values.

Cmmr. Jeffreys/Sheldon moved and seconded to approve action item 8.2. Motion carried unanimously. N-aye; S-aye; J-aye.

- 9. 6:30 p.m. Public Hearings and Items Set for a Certain Time – There were no public hearings scheduled.

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10. Other Business (Department Heads and Elected Officials) –
 - 10.1 John Keates, Parks and Facilities, is seeking a park host for the Oakland Bay park.
 - 10.2 Bob Simmons, WSU Extension, reported that the Earth Day at Oakland Bay event was successful and discussed an upcoming septic system workshop.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 6:55 p.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

ABSENT 5-7-13
Randy Neatherlin, Chair

Tim Sheldon
Tim Sheldon, Commissioner

ATTEST:

Shannon Goudy
Shannon Goudy, Clerk of the Board

Terri Jeffreys
Terri Jeffreys, Commissioner

RESOLUTION NO. 2213

DECLARATION OF SURPLUS PROPERTY AND APPROVAL OF SALE

WHEREAS, Mason County owns the real property listed and legally described in Exhibit A, Attached hereto; and

WHEREAS, certain parcels of the property are tax title property with delinquent property tax, penalties, interest and expenses owing; and

WHEREAS, other parcels were acquired for various purposes; and

WHEREAS, the Board of County Commissioners upon the recommendation of the Property Manager has determined that the property is surplus to the needs of the County; and

WHEREAS, Mason County has received an offer to purchase the property in the amount of \$6,000.00 from Jacob Hursey; and

WHEREAS, the Mason County Board of Commissioners, on April 9, 2013 held a public hearing during which members of the public were able to testify before the Mason County Board of Commissioners regarding the property, the proposed declaration of surplus and sale.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mason County Board of County Commissioners that the property described in Exhibit A, attached hereto, is declared surplus property and that sale of said property to Jacob Hursey, at a price of \$6,000.00, is approved; and


BE IT FURTHER RESOLVED, that the proceeds of the sale of said property are to be dedicated first to any delinquent property tax obligations and related penalties, expenses and assessments; and next to reimbursement of the Facilities and Parks fund for expenses of the Property Manager; and finally to the Reserve for Accrued Leave Fund; and

BE IT FURTHER RESOLVED, that the property manager is authorized to sign the related bid form and Purchase and Sale Agreement and the Treasurer is authorized to sign the County Treasurer's Deed.

DATED this 23rd day of APRIL, 2013.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Shannon Goudy, Clerk of the Board


Randy Neatherlin, Chair

APPROVED AS TO FORM:


Tim Sheldon, Commissioner


Tim Whitehead, Deputy Prosecuting Attorney


Terri Jeffreys, Commissioner

Assessor
Auditor
Treasurer
Property Manager

Exhibit A

Exhibit A

Lot 29 in Block 2 of Shorecrest Terrace Second Addition, As Recorded In Volume 5 of Plats,
Page 83, In Mason County, Washington. Including a 1967 Buddy Mobile Home, 12'X 52',
Vin # Unknown.

A RESOLUTION of the Mason County Board of Commissioners Accepting the Belfair Sewer Get Connected Phase 1 Gravity Sewer Project as Complete.

WHEREAS, the Board of County Commissioners of Mason County (Board) approved the Belfair Wastewater Treatment and Water Reclamation Facility project for the Belfair Urban Growth Area (UGA); and

WHEREAS, a part of construction of the Belfair Wastewater Treatment and Water Reclamation Facility project included construction of sewage collection main lines within the Phase 1 area of the Belfair UGA; and

WHEREAS, the County received grant and loan funding from the State Department of Ecology to extend public sewers along a number of side streets and driveways within the Phase 1 area of the Belfair UGA; and

WHEREAS, at their April 10, 2012 regular meeting, the Board authorized bidding and award of a contract for construction of the Belfair Sewer Get Connected Phase 1 Gravity Sewer Project; and

WHEREAS, bids for the Belfair Sewer Get Connected Phase 1 Gravity Sewer Project were received and opened on Thursday, May 24, 2012; and

WHEREAS, the contract for construction of the Belfair Sewer Get Connected Phase 1 Gravity Sewer Project was awarded to Sound Excavation, Inc., the lowest responsible & responsive bidder on the project, in the total amount of \$569,959.84, including all applicable sales taxes; and

WHEREAS, the Belfair Sewer Get Connected Phase 1 Gravity Sewer Project has been completed for a total construction cost of \$571,361.85, including all applicable sales taxes, a slight project cost increase of 0.25%; and

WHEREAS, the Belfair Sewer Get Connected Phase 1 Gravity Sewer Project has been completed in accordance with the project plans and specifications; and

WHEREAS, the Belfair Sewer Get Connected Phase 1 Gravity Sewer Project construction has been approved by representatives of ESA, Inc., the project's Project Engineer of Record, and by the County's Public Works Department, Utilities & Waste Management Division; and


WHEREAS, no contractor claims have been filed against Mason County relative to the Belfair Sewer Get Connected Phase 1 Gravity Sewer Project;

NOW THEREFORE, BE IT RESOLVED, that the Mason County Commissioners hereby accept the Belfair Sewer Get Connected Phase 1 Gravity Sewer Project as complete.

BE IT FURTHER RESOLVED, that the Director of the Mason County Public Works Department is hereby authorized to complete the contract closure process upon receiving appropriate clearances from the Department of Revenue and the Department of Employment Security.

PASSED this 23rd day of April, 2013.


BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON



Randy Neatherlin, Chair

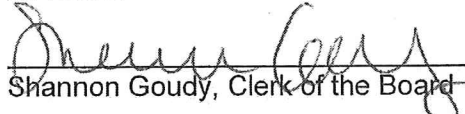


Terri Jeffreys, Commissioner




Tim Sheldon, Commissioner

ATTEST:



Shannon Goudy, Clerk of the Board

APPROVED AS TO FORM:



Chief Deputy Prosecuting Attorney
Tim Whitehead, WSBA #37621

cc: Elected Officials
Dept. Heads