

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

May 21, 2013

1. Call to Order – The Chairperson called the regular meeting to order at 9:05 a.m.
2. Pledge of Allegiance – Connelly Watson led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin and Commissioner District 3 – Terri Jeffreys. Absent: Commissioner District 2 – Tim Sheldon.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 The Washington State Liquor Control Board sent notice of establishments in Mason County with liquor licenses due to expire on August 31, 2013.
    - 4.1.2 The Port of Shelton submitted comments on the Shoreline Master Program Update.
    - 4.1.3 The Washington State Department of Transportation sent notice of surplus property.
    - 4.1.4 Bonnie Knight and Ann Anderson are seeking appointment to the Lodging Tax Advisory Committee.
    - 4.1.5 Janet Thompson is seeking appointment to the Mason County Housing Authority Board of Commissioners.
  - 4.2 Cheryl Heywood, Library Director, presented the Timberland Regional Library State of the Library Address.
  - 4.3 Cmmr. Neatherlin presented the County Engineer, Melissa McFadden, with a Certificate of Good Practice from the County Road Administration Board.
  - 4.4 Brian Matthews, Public Works, read a news release announcing a vacancy on the Board of Equalization.
  - 4.5 Mr. Matthews also read a news release regarding National Public Works Week.
5. Open Forum for Citizen Input –
  - 5.1 Annette McGee stated that she would be requesting that the Port of Shelton reduce the rental fees for the Fair, Rodeo and Oysterfest. She asked the Board to consider writing a letter with the same request to the Port.
  - 5.2 Tom Davis encouraged the Board reconvene quarterly meetings with the Port and City. He also discussed the disbursement of property taxes and the County budget.
  - 5.3 Patricia Vandehey discussed a recent tornado in Okalahoma. She was concerned that global warming was increasing natural disasters.
6. Adoption of Agenda - **Cmmr. Jeffreys/Neatherlin moved and seconded to adopt the agenda as published. Motion carried. N-aye; S-absent; J-aye.**
7. Approval of Minutes – May 14, 2013 regular meeting minutes.

**Cmmr. Jeffreys/Neatherlin moved and seconded to approve the May 14, 2013 regular meeting minutes. Motion carried. N-aye; S-absent; J-aye.**

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
**May 21, 2013 - PAGE 2**

8. Approval of Action Agenda:

- 8.1 Approval of Modification #3 to US Forest Service Agreement 11-LE-11060900-009 for reimbursement up to \$15,869.76 for law enforcement patrols from May 23 to September 30, 2013 in the Olympic National Forest within Mason County.
- 8.2 Approval for Chairperson to sign a Memorandum of Understanding between Mason County Facilities, Parks and Trails Department and June Hove to install a gate on Cove Drive, remove signage and share maintenance responsibilities of Cove Drive.
- 8.3 Approval of the resolution setting a budget hearing on June 11, 2013 at 9:30 a.m. to consider a supplemental appropriation/budget transfer to the 2013 budget for the following: \$19,827 supplemental appropriation to Human Resources from an L&I refund.  
\$39,841 budget transfer from Current Expense Fund budgeted ending fund balance to Human Resources (HR) to correct the HR Director wage line and benefits and for the Labor & Industries Retro Plan Assessment.  
\$518,948 budget transfer from Current Expense Fund budgeted ending fund balance to Non-Departmental for Hood Canal Coordinating Council annual dues, increase in Olympic Regional Clean Air Agency, and implementation of a labor contract.  
\$50,000 budget transfer from Current Expense Fund budgeted ending fund balance to Legal Reserve Fund #2 for unanticipated costs of murder trials.  
\$35,000 budget transfer from Current Expense Fund budgeted ending fund balance to Accrued Leave Fund for unanticipated costs of leave payout for retirees.  
**Resolution No. 26-13 (Exhibit A)**
- 8.4 Approval of the resolution authorizing a road closure on Elfendahl Pass Road (County Road Project 1963, Road Number 80610) from approximately milepost 0.00 to milepost 1.875 (from North Shore Road to Belfair Tahuya Road) starting at 7:00 a.m. Monday, July 1, 2013 and reopening at 5:00 p.m. Monday, December 2, 2013. **Resolution No. 27-13 (Exhibit B)**
- 8.5 Approval of the Reimbursable Agreement for Mason County Public Works Road Department to provide work or services requested by Skokomish Indian Tribe for maintenance services and fabrication of signs and materials.
- 8.6 Approval for Public Works to purchase two replacement superior mid-mound brooms off of the HGACBuy contract from Pape' Machinery, Incorporated for approximately \$49,000 each.
- 8.7 Approval of the revised resolution for CRP 1856, a culvert replacement project on Tahuya River Road (County Road Number 70950); authorizing the Chair to sign all pertinent documents and authorize the Public Works County Engineer to advertise, set bid dates/times, and award contract. Contract will be announced during a regular meeting of the Board.  
**Resolution No. 28-13 (Exhibit C)**
- 8.8 Approval of a third Superior Court indigent defense contract attorney for the term of June 1, 2013 through December 31, 2013.

Questions were answered regarding item 8.3.

Items 8.2 and 8.7 were removed for a separate vote.

**Cmmr. Jeffreys/Neatherlin moved and seconded to approve action items 8.1, 8.3, 8.4, 8.5, 8.6 and 8.8. Motion carried. N-aye; S-absent; J-aye.**

Item 8.2

Brian Matthews was concerned that the property manager did not have the authority to shut off a county access road. He would like the item tabled to make sure there wasn't a violation of code.

**Cmmr. Jeffreys/Neatherlin moved and seconded to table item 8.2 until the next regular meeting. Motion carried. N-aye; S-absent; J-aye.**

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
**May 21, 2013 - PAGE 3**

Item 8.7

Ms. McGee was concerned that Public Works was handling the entire bid process. She thought the Commissioners should be awarding the contract.

Mr. Matthews explained that the County Engineer has the authority to award certain contracts and it is a time saving measure for the Commissioners. He would look into the issue further.

**Cmmr. Jeffreys/Neatherlin moved and seconded to approve action item 8.7. Motion carried. N-aye; S-absent; J-aye.**

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time – There were no public hearings scheduled.
10. Other Business (Department Heads and Elected Officials) –
  - 10.1 Bob Simmons, WSU Extension, announced upcoming events and educational opportunities.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 10:20 a.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
\_\_\_\_\_  
Randy Neatherlin, Chair

  
\_\_\_\_\_  
Tim Sheldon, Commissioner

ATTEST:

  
\_\_\_\_\_  
Shannon Goudy, Clerk of the Board

  
\_\_\_\_\_  
Terri Jeffreys, Commissioner



RESOLUTION NO. 2613  
2013 BUDGET

SUPPLEMENTAL APPROPRIATION/BUDGET TRANSFER - NOTICE OF HEARING

WHEREAS, by reason of conditions which could not be reasonably foreseen at the time of making the budget for the year 2013, it is necessary to make provision for supplemental appropriation/budget transfers to the budget as required by RCW 36.40.100, and RCW 36.40.195 for the following:

Current Expense -

\$19,827 supplemental appropriation to Human Resources from an L&I refund.

\$39,841 budget transfer from Current Expense Fund budgeted ending fund balance to Human Resources (HR) to correct the HR Director wage line and benefits and for the Labor & Industries Retro Plan Assessment.

\$518,948 budget transfer from Current Expense Fund budgeted ending fund balance to Non-Departmental for Hood Canal Coordinating Council annual dues, increase in Olympic Regional Clean Air Agency, and implementation of a labor contract.

\$50,000 budget transfer from Current Expense Fund budgeted ending fund balance to Legal Reserve Fund #2 for unanticipated costs of murder trials.

\$35,000 budget transfer from Current Expense Fund budgeted ending fund balance to Accrued Leave Fund for unanticipated costs of leave payout for retirees.

THEREFORE, BE IT RESOLVED BY THE Board of Mason County Commissioners:

That the 11th day of June, 2013 at the hour of 9:30 a.m in the Mason County Commissioners Chambers in Courthouse Building I, 411 North Fifth Street, Shelton, Washington, is hereby fixed as the time and place for a public hearing upon the matter of a supplemental appropriation/budget transfers to the 2013 Budget as follows:

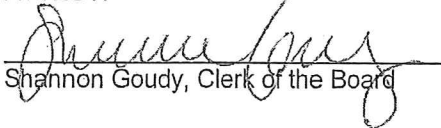
- Current Expense (CE) - Human Resources - \$19,827 supplemental appropriation and a \$39,841 budget transfer from CE ending fund budgeted balance.
- Current Expense - Non-Departmental - \$518,948 budget transfer from CE ending fund budgeted balance.
- Legal Reserve Fund #2 - \$50,000 budget transfer from CE ending fund budgeted balance.
- Accrued Leave Fund - \$35,000 budget transfer from CE ending fund budgeted balance.

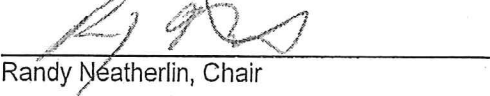
The Clerk of the Board is hereby authorized, empowered, and directed to cause notice of such hearing to be published as provided by law.

DATED this 21<sup>st</sup> day of May, 2013.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

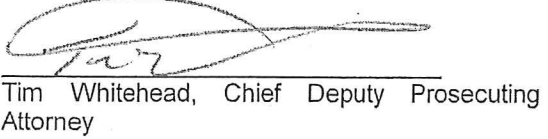
ATTEST:

  
Shannon Goudy, Clerk of the Board

  
Randy Neatherlin, Chair

APPROVED AS TO FORM:

ABSENT  
Tim Sheldon, Commissioner

  
Tim Whitehead, Chief Deputy Prosecuting Attorney

  
Terri Jeffreys, Commissioner

C: Auditor Financial Services  
Treasurer  
Publish 2x 5/30 & 6/6 - bill to Commissioners, 411 North 5<sup>th</sup> St, Shelton

**RESOLUTION NO. 27-13**  
**COUNTY ROAD CLOSURE**  
**ELFENDAHL PASS ROAD**  
**(COUNTY ROAD NO. 80610)**

**NOTICE IS HEREBY GIVEN** that pursuant to RCW 47.48.010, Elfendahl Pass Road, from approximately milepost 0.00 to milepost 1.875 (from North Shore Road to Belfair Tahuya Road) on County Road No. 80610, shall be closed to all through traffic starting 7:00am Monday, July 1, 2013 and shall reopen Monday at 5:00pm December 2, 2013.

**BE IT HEREBY RESOLVED** that the Board of Mason County Commissioners has declared the above described road closure a public necessity to facilitate replacing a failing culvert with a new bridge.

**THEREFORE**, the County Engineer is hereby ordered and authorized to proceed as prescribed by law.

**ADOPTED** this 21<sup>st</sup> day of May, <sup>2013</sup>~~2012~~.

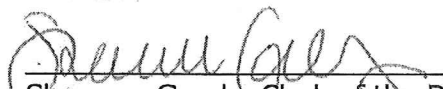
BOARD OF COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Randy Neatherlin, Chair


ABSENT  
\_\_\_\_\_  
Tim Sheldon, Commissioner

  
\_\_\_\_\_  
Terri Jeffreys, Commissioner

ATTEST:

  
\_\_\_\_\_  
Shannon Goudy, Clerk of the Board

APPROVED AS TO FORM

  
\_\_\_\_\_  
Tim Whitehead, Chief Deputy Prosecuting Attorney

Cc: Commissioners  
Engineer  
JOURNAL:  
POST:

Publ. 1 t: 5/30/13 Bill Road Dept.)  
At least three (3) days prior to closure.

MASON COUNTY  
COMMISSIONERS RESOLUTION NO: 2813  
AMENDING PART OF RESOLUTION 93-05 for  
COUNTY ROAD PROJECT NO. 1856R

WHEREAS, on Mason County Road No. 70950, known locally as the Tahuva River Road and more specifically located in Sec. 12, T. 22, N, R 3W, WM, at approximately mile post 1.23; work defined as "construction" in the BARS Manual, Page II-63, et seq, is determined to be necessary and proper; and,

WHEREAS, this project is identified as #5 on the officially adopted 2013 Annual Construction Program.

THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to:

The project will involve the removal of an undersized culvert with a fish passable aluminum pipe arch.

SAID WORK is to be performed by Contract and/or County Forces in accordance with Washington State Standard Specifications for Road and Bridge Construction as adopted by Mason County.

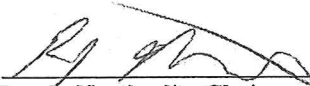
BE IT FURTHER RESOLVED that the described County Road Project is necessary and proper, and the estimated costs of said project are herewith set out as follows:

Engineering:	<u>\$ 23,000.</u>
Right of Way	<u>\$ 3,000.</u>
Construction	<u>\$ 135,000.</u>

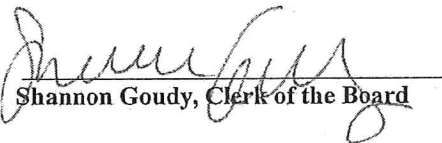
The County Road project herein described in HEREBY DECLARED to be a public necessity, and the County Road Engineer is HEREBY ORDERED AND AUTHORIZED to report and proceed thereon as by law, provided and in accordance with RCW 36.77.020 et.seq and/or WAC 136-18

ADOPTED this 21<sup>st</sup> day of MAY 2013.

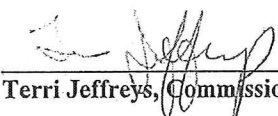
BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
Randy Neatherlin, Chair


ATTEST:

  
Shannon Goudy, Clerk of the Board

ABSENT  
Tim Sheldon, Commissioner

  
Terri Jeffreys, Commissioner

APPROVED AS TO FORM:

  
Tim Whitehead, Deputy Prosecuting Attorney

cc: Co. Commissioners  
Engineer  
JOURNAL: Publ. 1t: 5/30/13

Exhibit C