

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

June 11, 2013

1. Call to Order – The Chairperson called the regular meeting to order at 9:03 a.m.
2. Pledge of Allegiance – James Essig led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Terri Jeffreys.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The Washington State Office of Financial Management provided 2013 population estimates.
 - 4.1.2 The Washington State Liquor Control Board sent notice of a special occasion liquor license for Harstine Island Community Club.
 - 4.1.3 Comcast sent notice of rate changes effective July 1, 2013.
 - 4.2 Tom Moore, Utilities and Waste Management, read a news release announcing a vacancy on the Mason County Board of Equalization.
5. Open Forum for Citizen Input –
 - 5.1 Tom Davis commented on restructuring the debt for the Belfair Sewer. He encouraged the Board to look at other financial brokers outside of the community.
 - 5.2 Patricia Vandehey had questions about how the Belfair Bypass would be financed. She was concerned about the County's obligations.
6. Adoption of Agenda - Cmmr. Jeffreys stated that the Board needed an additional briefing on item 8.8.
Cmmr. Jeffreys/Sheldon moved and seconded to adopt the agenda removing item 8.8. Motion carried unanimously. N-aye; S-aye; J-aye.
7. Approval of Minutes – June 4, 2013 regular meeting minutes.
Cmmr. Sheldon/Jeffreys moved and seconded to approve the June 4, 2013 regular meeting minutes. Motion carried unanimously. N-aye; S-aye; J-aye.
8. Approval of Action Agenda:
 - 8.1 Approval to set a public hearing on Tuesday, June 25 at 6:30 p.m. to take public comment on the regulation of garage/yard sales held in Mason County.
 - 8.2 Approval of an agreement with the Northwest Youth Corps for Sunset Bluff Park Trail Development in the amount not to exceed \$8,149.74 and authorizing the Chair to sign any pertinent documents. Project funding to be covered from REET II Capital Funds and Sunset Bluff Park Stewardship Fund.
 - 8.3 Approval and authorization for the Chair to execute Amendment 5 to SMA Grant between Washington Department of Ecology and Mason County to update the Shoreline Master Program.
 - 8.4 Approval of agreement with Joy Smith not to exceed \$1,200 for the Truman Glick Park Attendant for 2013.
 - 8.5 Approval and authorization for the Commission Chair to execute an amendment to the Professional Services Agreement between Mason County and Environmental Science Associations for work on the Shoreline Master Program updated. There are no financial impacts resulting from this amendment.

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- 8.6 Approval to amend the appointment term of Janet Thompson to the Mason County Housing Authority Commission for a term ending July 1, 2016.
- 8.7 Approval of the Veterans Assistance Fund applications for Utilities \$178.48 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.8 Approval for re-advertisement for additional bidders for Hot Mix, Cold Mix and/or CSS I Tack Coat calendar year 2013 and allow the Chair to sign all pertinent documents and for the County Engineer to advertise set bid date/time and award. Award(s) will be announced during a regular meeting of the Board.
- 8.9 Approval for the Chair to sign the application for renewal of NPDES Permit #WA00038075 for the Rustlewood Wastewater Treatment Facility.
- 8.10 Approval for the County Engineer to sign the Memorandum of Understanding with the Squaxin Island Tribe, for an additional County Road (Bloomfield Road, milepost 2.6 to 4.7, County Road Number 14410) to be identified as part of the Indian Reservation Road (IRR) Inventory, allowing the Tribe the opportunity to provide potential funding for future road improvement projects.
- 8.11 Approval to accept the recommendation of the Hearing Examiner for a vacation of an old portion of Island View Road, Vacation #384, and grant the vacation of the right-of-way as petitioned, subject to the conditions contained in the Findings, Conclusions and Recommendations of the Hearing Examiner.
- 8.12 Approval to adopt a resolution setting a hearing date with the Hearing Examiner on Tuesday, July 9, 2013; 1:00 pm to consider public comment on the petition for vacation of portion of Fifth Street, Hood Canal Land & Improvement Company's, Plat of Union in Mason County, Washington (Vacation #386). **Resolution No. 31-13 (Exhibit A)**
- 8.13 Approval to enter into a Customer Service Agreement with Kelly Services, Inc. for a temporary employee to fill the Switchboard Operator position due to a vacancy. The bill rate range is \$17.74 to \$20.21 per hour and will be paid from the Central Operations budget.

Questions were answered regarding items 8.9 and 8.10.

Cmmr. Sheldon/Jeffreys moved and seconded to approve action items 8.1 through 8.13, with the exception of item 8.8, which was removed. Motion carried unanimously. N-aye; S-aye; J-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time –
 - 9.1 Public hearing to consider the following amendments to the 2013 budget:
 - \$19,827 supplemental appropriation to Human Resources from an L&I refund.
 - \$39,841 budget transfer from Current Expense Fund budgeted ending fund balance to Human Resources (HR) to correct the HR Director wage line and benefits (\$12,059) and for the Labor & Industries Retro Plan Assessment (\$27,782).
 - \$528,948 budget transfer from Current Expense Fund budgeted ending fund balance to Non-Departmental for the following: Hood Canal Coordinating Council annual dues (\$2,500), increase in Olympic Regional Clean Air Agency (\$1,404), WSAC Dues (\$10,053), Social Security Annual Admin Fee, (\$128) and implementation of a labor contract (\$435,280). And the following credits: DNR Land Repeater Tower (-\$1,767); Property Taxes (\$-2,500); and Conservation District Fee (\$-1,150).
 - \$50,000 budget transfer from Current Expense Fund budgeted ending fund balance to Legal Reserve Fund #2 for unanticipated costs of murder trials.
 - \$35,000 budget transfer from Current Expense Fund budgeted ending fund balance to Accrued Leave Fund for unanticipated costs of leave payout for retirees.

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Theresa Ehrich, Chief Finance Manager, noted that the Legal Reserve Fund #2 requires a \$50,000 balance by resolution and most of the retirees using accrued leave are taking a monthly payout. She explained the process for amending the budget.

Questions for Staff

The Board and Ms. Ehrich responded to questions from the audience regarding the labor contract, Human Resources Director salary and membership dues.

It was clarified that all of the items were unanticipated. There is one outstanding issue on the labor contracts regarding the taxes but this should be the last of the money being paid out. The Human Resources Director was not receiving a raise. The salary was not added into the budget when it was originally changed in 2012. The changes to the dues were for various reasons. There was an increase, one item was not budgeted and one was not budgeted in the correct fund.

Public Testimony

Tom Davis felt that the last HR Director should have received the increased salary and the room that the current Director is receiving.

Annette McGee didn't think that all of the items were unanticipated. She also thought that the situation with the last HR Director was questionable.

Cmmr. Jeffreys/Sheldon moved and seconded to approve a budget order for a \$19,827 supplemental appropriation to Human Resources from an L&I refund; \$39,841 budget transfer from Current Expense Fund budgeted ending fund balance to Human Resources (HR) to correct the HR Director wage line and benefits (\$12,059) and for the Labor & Industries Retro Plan Assessment (\$27,782); \$528,948 budget transfer from Current Expense Fund budgeted ending fund balance to Non-Departmental for the following: Hood Canal Coordinating Council annual dues (\$2,500), increase in Olympic Regional Clean Air Agency (\$1,404), WSAC Dues (\$10,053), Social Security Annual Admin Fee, (\$128) and implementation of a labor contract (\$435,280) and the following credits: DNR Land Repeater Tower (-\$1,767); Property Taxes (\$-2,500); and Conservation District Fee (\$-1,150); \$50,000 budget transfer from Current Expense Fund budgeted ending fund balance to Legal Reserve Fund #2 for unanticipated costs of murder trials; \$35,000 budget transfer from Current Expense Fund budgeted ending fund balance to Accrued Leave Fund for unanticipated costs of leave payout for retirees. Motion carried unanimously. N-aye; S-aye; J-aye. Budget Order (Exhibit B)

10. Other Business (Department Heads and Elected Officials) –

10.1 Bob Simmons, WSU Extension, reported on upcoming events and educational opportunities.

11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.

12. Adjournment – The meeting adjourned at 10:09 a.m.

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BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON




Randy Neatherlin, Chair



Tim Sheldon, Commissioner

ATTEST:



Shannon Goudy, Clerk of the Board



Terri Jeffreys, Commissioner

RESOLUTION NO. 31-13

VACATION FILE NO. 386
NOTICE OF INTENT TO VACATE
SETTING TIME AND PLACE FOR HEARING ON SAID VACATION
RCW 36.87

IN THE MATTER OF THE VACATION OF A PORTION OF FIFTH STREET, HOOD CANAL LAND & IMPROVEMENT COMPANY'S PLAN OF UNION CITY

WHEREAS, NOTICE IS HEREBY GIVEN that Mason County Public Works Department is petitioning for the vacation of the following right of way:

A portion of Fifth Street, Union, WA, in Section 32, Township 22 North, Range 3 West, W.M., Mason County, WA, described as follows:

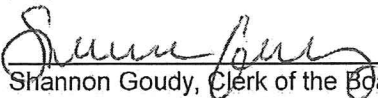
All that portion of the North 30 feet of Fifth Street adjacent to Lots 18, 19 & 20 and of the vacated alley attached thereto, all in Block 20, Hood Canal Land and Improvement Company's Plan of Union City, Volume 1 of Plats, pages 8 and 9, records of Mason County, Washington.

WHEREAS, the Board of Mason County Commissioners did set a date for public hearing on the matter before the Hearing Examiner on the matter and directed Public Works to prepare notice thereof for posting and publication.

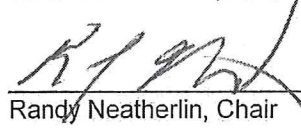
NOW THEREFORE, BE IT RESOLVED that said hearing has been set for **Tuesday, July 9, 2013 at 1:00 p.m.** in the Commission Chambers, Mason County Courthouse Building I, 411 North Fifth Street, Shelton, Washington, at which time and place any taxpayer may appear to hear the County Engineer's report, and be heard either for or against the vacation of said portion of Sundown Drive.

DATED this 11th day of JUNE, 2013.

ATTEST:


Shannon Goudy, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Randy Neatherlin, Chair

APPROVED AS TO FORM:


Deputy Prosecuting Attorney


Tim Sheldon, Commissioner

Assessor
Auditor
County Engineer
Petitioner


Terri Jeffreys, Commissioner

Post no later than 6/18/13 (20 days prior to hearing at each terminus of the county road or portion thereof proposed to be vacated or abandoned.)
Vacation File No. 386
JOURNAL – Publish 2t: 6/27/13& 7/04/13
(Bill Public Works)

ROAD VACATION # 386

FIFTH STREET, HOOD CANAL LAND & IMPROVEMENT COMPANY'S
PLAN OF UNION CITY

EXHIBIT MAP

 VACATION AREA

