

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

September 3, 2013

1. Call to Order – The Chairperson called the regular meeting to order at 9:07 a.m.
2. Pledge of Allegiance – Ken VanBuskirk led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin; Commissioner District 3 – Terri Jeffreys. Absent: Commissioner District 2 – Tim Sheldon.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 The Washington State Liquor Control Board sent notice of special occasion liquor license applications for Shelton Skookum Rotary Club.
    - 4.1.2 Janet O'Connor is seeking appointment to the Solid Waste Advisory Committee.
  - 4.2 Presentation of the 2014 budget requests. Auditor Karen Herr spoke about the budget process. Commissioners issued guidelines that stated departments were not to exceed their June 2013 budget level with one exception, Departments were to budget 100% of the Equipment Rental & Revolving rates and the budgets could be increased by 50% of these rates. She noted there are no salary increases for the non-represented employees and elected officials except for the Commissioners who have a 1% salary increase.

Theresa Ehrich, Chief Finance Manager, presented the 2014 budget requests. Current Expense revenues are anticipated at \$24,767,024 and expenditures are requested at \$27,032,432. \$110,000 in supplemental requests have also submitted.

Tom Davis clarified that if REET 1 and .09 funds could not meet commitments, the General Fund would have to pay.

Cmmr. Neatherlin noted that he did not vote for the 1% Commissioner salary increase and the Commissioners are working very hard to find revenues.

Cmmr. Jeffreys pointed out this is the preliminary budget and no where near final. Revenues, expenditures, and services need to be looked at to provide a good level of service that the county can afford. Her goal is to set parameters around the ending fund balance.

- 4.3 Michael MacSems noted the news release advertising for four open positions on the Historic reservation Commission was presented at last week's meeting.
5. Open Forum for Citizen Input –
  - 5.1 Tom Davis voiced appreciation for Cmmr. Neatherlin and Jeffreys detailed review of the budget.
  - 5.2 Steve Bloomfield talked about the Rustlewood water system, the debt owed and color of water. He encouraged the county to collect on the debt. Tom Moore explained the water is chlorinated and discoloration can occur. The system is flushed at least once a month and he will contact the operator.
6. Adoption of Agenda - **Cmmr. Jeffreys/Neatherlin moved and seconded to adopt the agenda as published. Motion carried unanimously. N-aye; S-absent; J-aye.**

Cmmr. Jeffreys referred to Item 8.3 convening the Board of Equalization. The Clerk of the Board resigned and the timeline to hold the hearings is unknown, however the Commissioners can appoint a Clerk.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS  
SEPTEMBER 3, 2013 - PAGE 2**

7. Approval of Minutes – August 27 regular meeting minutes.  
**Cmmr. Jeffreys/Neatherlin moved and seconded to approve the August 27, 2013 regular meeting minutes. Motion carried unanimously. N-aye; S-absent; J-aye.**

8. Approval of Action Agenda:

- 8.1 Approval for the chairperson to sign Real Estate Multiple Listing Forms to facilitate marketing and selling Mason County Surplus Real Estate. One of the lots is located in the Shorecrest Development and the other in Ripplewood, near Elma.
- 8.2 Approval of the Washington State Military Department Contract #E14-050 in the amount of \$35,000 covering the period from July 1, 2013 through June 30, 2014 and the Signature Authorization to provide reimbursement for Coordinator Professional Development/Training and Salary assistance for specific 911 personnel and services.
- 8.3 Approval to convene the Mason County Board of Equalization to hear property tax appeals.
- 8.4 Approval for the replacement of a retired Chief Civil Deputy position with a Chief Criminal Deputy position. The salary range adjustment is from Range 33 Step E to a Range 35 Step C. There is no Current Expense budget impact.
- 8.5 Approval of the Mason County Heritage Grant for the Mason County Cemetery District # 1 in the amount of \$4,661.20 to fence portions of the historic Twin Firs cemetery on Sand Hill Road near Belfair.
- 8.6 Approval of Veterans Assistance Fund applications for Utilities \$734.85 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.7 Approval of Warrants

Claims Clearing Fund	Warrant #s 223695-224829	\$ 3,507,014.64
Salary Clearing Fund	Warrant #s 6806-6872	\$ 526,972.65
Direct Deposit Fund	Deposit #s 48137-48898	\$ 1,123,162.05

Item 8.4 future budget impacts are about \$3,000.

**Cmmr. Jeffreys/Neatherlin moved and seconded to approve action items 8.1 through 8.7. Motion carried unanimously. N-aye; S-absent; J-aye.**

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time –  
There are no public hearings scheduled.

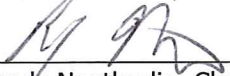
10. Other Business (Department Heads and Elected Officials) –  
10.1 Bob Simmons talked about small farm development classes.

11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.

12. Adjournment – The meeting adjourned at 10:07 a.m.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS  
SEPTEMBER 3, 2013 - PAGE 3**

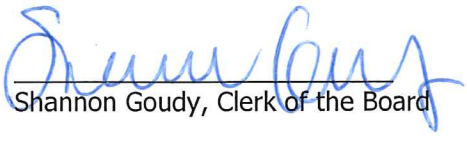
BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
\_\_\_\_\_  
Randy Neatherlin, Chair

  
\_\_\_\_\_  
Tim Sheldon, Commissioner

  
\_\_\_\_\_  
Terri Jeffreys, Commissioner

ATTEST:

  
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Shannon Goudy, Clerk of the Board