

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

September 17, 2013

1. Call to Order – The Chairperson called the regular meeting to order at 9:10 a.m.
2. Pledge of Allegiance – Sheriff Salisbury led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Terri Jeffreys.
4. Correspondence and Organization Business
 - 4.1 Correspondence
 - 4.1.1 The Washington State Liquor Control Board sent notice of liquor license applications for Taylor Shellfish and Hama Hama Company.
 - 4.1.2 Mark A. Peak is seeking appointment to the Parks Advisory Board.
 - 4.2 Cmmr. Jeffreys read a news release announcing a vacancy on the Board of Equalization.
 - 4.3 Cmmr. Sheldon read a news release announcing a vacancy on the Housing Authority Board of Commissioners.
5. Open Forum for Citizen Input - There was no citizen input.
6. Adoption of Agenda - **Cmmr. Sheldon/Jeffreys moved and seconded to adopt the agenda with the addition of a discussion regarding the Belfair Wastewater Facility under item 10. Motion carried unanimously. N-aye; S-aye; J-aye.**
7. Approval of Minutes – August 12, 2013 and September 2, 2013 briefing meeting minutes; September 10, 2013 regular meeting minutes.
Cmmr. Jeffreys/Sheldon moved and seconded to approve the August 12, 2013 and September 2, 2013 briefing meeting minutes; September 10, 2013 regular meeting minutes. Motion carried unanimously. N-aye; S-aye; J-aye.
8. Approval of Action Agenda:
 - 8.1 Approval of a resolution amending the name of fund #120-000-000 from the Real Estate Excise Tax Electronic Technology Fund to the Real Estate & Property Tax Administration Assistance Fund. **Resolution No. 44-13 (Exhibit A)**
 - 8.2 Approval of Amendment #3 to the Interlocal Agreement between Grays Harbor County and Mason County for the Community Transformation Grant. There are no monetary changes associated with the amendment.
 - 8.3 Approval of Amendment 10 to the Consolidated Contract C16893, increasing the maximum consideration of the contract by \$120,568 to a total maximum of \$1,913,158. The changes were in the following programs: Pollution ID and Correction, Public Health Emergency Preparedness, Local Capacity and On-Site Implementation.
 - 8.4 Approval of Veterans Assistance Fund applications for: food - \$150.00 and utilities - \$714.73 for a total of \$864.73, as recommended by the Veterans Assistance Fund Screening Committee.
 - 8.5 Approval of the agreement with John Hickson to serve as the Truman Glick County Park host from May 15, 2014 to October 15, 2014.

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- 8.6 Approval to authorize Mason County Public Works to submit a grant request to the State Department of Health for the purpose of updating Critical Aquifer Recharge Area (CARA) mapping.
- 8.7 Approval of the final contract with Zephyr, Inc. for construction of the Belfair County Hook-up Program Group #4 project for the final cost of \$250,184.83 (including change orders #1 and #2) and approval to adopt a resolution accepting construction of the Belfair County Hook-up Program Group #4 project as complete. **Resolution No. 45-13 (Exhibit B)**
- 8.8 Approval of Amendment 1 to the Department of Ecology Grant/Loan L1200025/L12S0025 (Get Connected 1) to Mason County for the extension of side sewers in Belfair.
- 8.9 Approval to set a public hearing on October 15, 2013 to consider amendments to the Solid Waste Utility Rates.

Questions from the audience were answered regarding item 8.3.

Cmmr. Sheldon asked for more detail regarding item 8.7.

Item 8.6 was removed for a separate vote.

Cmmr. Jeffreys/Sheldon moved and seconded to approve action items 8.1 through 8.9, with the exception of item 8.6, which was removed for a separate vote. Motion carried unanimously. N-aye; S-aye; J-aye.

Item 8.6

Loretta Swanson, Public Works, provided an overview of the item. The citizens have requested that the CARA maps be updated and this item is to submit a grant request to do that work. If the grant were approved it would be brought back before the Board with more information about the scope of work and the process. GIS staff would be doing the bulk of the work along with assistance from the Community Development department and Public Health department.

Staff answered questions from the audience.

Patricia Vandehey discussed a USGA study from 2011. She thought it would be helpful for the Board in this process.

Terri Thompson was excited about the project. She noted that the county's drinking water comes from CARAs.

Cmmr. Sheldon/Jeffreys moved and seconded to approve action item 8.6. Motion carried unanimously. N-aye; S-aye; J-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time – There were no public hearings scheduled.

10. Other Business (Department Heads and Elected Officials) –

- 10.1 Cmmr. Sheldon noted that there would be a meeting with the Finance Committee regarding the Belfair Wastewater Facility's financing on Monday. He suggested that Cmmr. Neatherlin check with the Prosecutor on a potential conflict of interest if a lien is issued on his property before he votes on any financial plans for the sewer.
- 10.2 Vicki Kirkpatrick, Public Health, announced that it is National Alcohol and Substance Abuse Recovery month. She also noted that the Affordable Care Act will start in October. The Choice Regional Health Network will be available to help citizens with their access to health care.
- 10.3 John Keates, Parks and Facilities, announced that the Mason Lake boat launch would be closed for about a week for repairs.

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- 10.4 Bob Simmons, WSU Extension, reported on upcoming events and educational opportunities
 - 10.5 Barbara Adkins, Department of Community Development, announced that there is now a full time Environmental Health person in the Permit Center.
 - 10.6 Sheriff Salisbury read letters of recognition for his deputies.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 10:25 a.m.

ATTEST:


Shannon Goudy, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Randy Neatherlin, Chair


Tim Sheldon, Commissioner


Terri Jeffreys, Commissioner

RESOLUTION NO. 44-13

AMENDING RESOLUTION NO. 71-05
CHANGING THE NAME OF THE TREASURER'S REAL ESTATE EXCISE TAX
ELECTRONIC TECHNOLOGY FUND TO THE REAL ESTATE & PROPERTY
TAX ADMINISTRATION ASSISTANCE FUND, FUND NUMBER 120-000-000

WHEREAS, on July 26th, 2005 the Board of Mason County Commissioners approved Resolution Number 71-05 creating the Treasurer's Real Estate Excise Tax Electronic Technology Fund (Fund 120-000-000) pursuant to RCW 82.45.180

WHEREAS, RCW 82.45.180 was updated by the Washington State Legislature in 2010 adding Section 5 (b) that states in part....."Beginning January 1, 2014, the county treasurer must continue to collect the additional five dollar fee in subsection (3) of this section on all transaction required by this chapter...The county treasurer shall deposit one-half of this fee in the special real estate and property tax administration assistance account in accordance with (c) of this subsection and remit the balance to the state treasurer...the state treasurer must distribute the funds to each county treasurer..."

WHEREAS, RCW 82.45.180 5 (c) "When received by the county treasurer, the funds must be placed in a special real estate and property tax administration assistance account held by the county treasurer to be used for: (i) Maintenance and operation of an annual revaluation system for property tax valuation; and (ii) Maintenance and operation of an electronic processing and reporting system for real estate excise tax affidavits"

WHEREAS, the Board of Mason County Commissioners recognizes the ongoing financial needs of the Assessor and Treasurer in maintaining and operating an annual revaluation system for property tax valuation and electronic processing and reporting system for real estate excise tax affidavits

NOW THEREFORE; the Board of Mason County Commissioners does hereby change the name of Fund 120-000-000 from the Treasurer's Real Estate Excise Tax Electronic Technology Fund to the Real Estate & Property Tax Administration Assistance Fund which fund will receive revenues and pay the costs associated with the maintenance and operation of an annual revaluation system for property tax valuation and electronic processing and reporting system for real estate excise tax affidavits

BE IT FURTHER ESTABLISHED THAT the Mason County Treasurer will administer and pay the proper expenses from this fund.

Approved this 17th day of SEPTEMBER, 2013.


BOARD OF COUNTY COMMISSIONERS



Randy Neatherlin, Chair

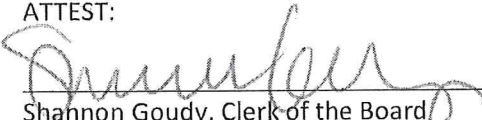


Tim Sheldon, Commissioner




Terri Jeffreys, Commissioner

ATTEST:



Shannon Goudy, Clerk of the Board

APPROVED AS TO FORM:



Tim Whitehead, Chief Deputy Prosecutor

RESOLUTION NO. 45 - 13

A RESOLUTION of the Mason County Board of Commissioners accepting the Belfair Sewer Project's County Hook-up Program Group #4 Project, including Change Orders #1 and 2, as complete.

WHEREAS, the Board of County Commissioners of Mason County (Board) approved the Belfair Wastewater Treatment and Water Reclamation Facility project for the Belfair Urban Growth Area (UGA); and

WHEREAS, a part of construction of the Belfair Wastewater Treatment and Water Reclamation Facility project included construction of sewage collection main lines within the Phase 1 area of the Belfair UGA; and

WHEREAS, the Board has adopted regulations requiring that existing developed parcels of property located within the Belfair UGA and within 500 feet of the alignment of the Belfair wastewater and reclamation facilities pipeline connect to public sewer facilities as soon as sewer service is available; and

WHEREAS, the Board created and funded the County Hook-up Low Interest Loan Program to assist property owners with existing structures within Phase 1 of the Belfair sewer project area with the cost of their required connection to the Belfair sewer system; and

WHEREAS, at their May 8, 2012 regular meeting, the Board authorized the Utilities and Waste Management Department to advertise and award the contract for construction of the Belfair Sewer County Hook-up Program Group #4 Project; and

WHEREAS, on May 24, 2012, a total of one (1) responsible and responsive bid for the Belfair Sewer County Hook-up Program Group #4 Project was publically opened and read aloud; and

WHEREAS, on June 20, 2012, the Utilities and Waste Management Department awarded the contract for construction of the Belfair Sewer County Hook-up Program Group #4 Project to Zephyr, Inc., the lowest responsible & responsive bidder on the project, in the amount of \$169,561.12; and

WHEREAS, during construction of the originally authorized County Hook-up program Group #4 project, an additional eleven (11) property owners requested that they also be allowed to participate in the County Hook-up Program; and

WHEREAS, in order to save both time and money, these additional eleven (11) properties were added to the County Hook-up Program Group #4 project through authorization of Change Orders #1 and 2, totaling \$106,379.02, to the original Group #4 Project; and

WHEREAS, County Hook-up Program Group #4 Project (including change orders #1 and 2) has been completed for a total construction cost of \$250,184.83 and has connected an additional 24 properties to Phase 1 of the Belfair Sewer project; and

WHEREAS, the County Hook-up Program Group #4 Project has been completed in accordance with the project plans and specifications; and

WHEREAS, the County Hook-up Program Group #4 Project has been approved by representatives of ESA, Inc., the project's Project Engineer of Record, and the County's Department of Public Works, Utilities & Waste Management Division; and


WHEREAS, no contractor claims have been filed against Mason County relative to the County Hook-up Program Group #4 Project;

NOW THEREFORE, BE IT RESOLVED, that the Mason County Commissioners hereby accept the Belfair Sewer Project's County Hook-up Program Group #4 Project, including change orders #1 and 2, as complete.

BE IT FURTHER RESOLVED, that the Director of the Mason County Public Works Department is hereby authorized to complete the contract closure process upon receiving appropriate releases from the Department of Revenue, Department of Employment Security and Department of Labor and Industries.

PASSED this 17th day of September, 2013.

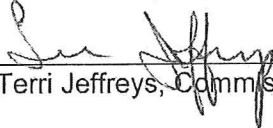
BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON



Randy Neatherlin, Chair

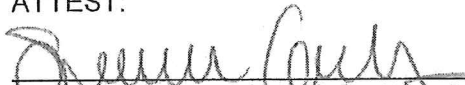


Tim Sheldon, Commissioner




Terri Jeffreys, Commissioner

ATTEST:



Shannon Goudy, Clerk of the Board

APPROVED AS TO FORM:



Chief Deputy Prosecuting Attorney
Tim Whitehead, WSBA #37621

cc: Elected Officials
Dept. Heads