

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

January 7, 2014

1. Call to Order – The Chairperson called the regular meeting to order at 9:04 a.m.
2. Pledge of Allegiance – Jerry Ekenrode led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Terri Jeffreys.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 Received request for notice of membership list from Peninsula Regional Transportation Planning Organization.
 - 4.1.2 Received Retaining Bond Notice of Claim for Hydroseeding and Bark Blowers, Inc.
 - 4.1.3 Notice of application was filed by the Skokomish Indian Trust to have real property accepted 'in trust' on two parcels.
 - 4.1.4 Received notice of resources from American Civil Liberties Union (ACLU) of Washington.
 - 4.1.5 Received two notices from Washington State Liquor Control Board for Special Occasion Liquor License for Allyn Community Association on February 8, 2014 and United Way of Grays Harbor on March 15, 2014.
 - 4.2 Cmmr. Sheldon nominated Cmmr. Terri Jeffreys for the 2014 Chair. Cmmr. Neatherlin seconded the nomination. Nomination carried.
 - 4.3 Michelle Whittaker announced the various Christmas Tree Drop Offs. She also announced that the transfer station is now open on Mondays, including holidays.
5. Open Forum for Citizen Input –
 - 5.1 Tom Davis addressed the State Auditor Finding regarding the County Assessor not charging adequately for personal property taxes. Concerned that this has been an on-going problem and wants to make sure the problem is addressed. Cmmr. Sheldon pointed out this is under the Assessor's jurisdiction and she is an elected official so there is a separation of power.
 - 5.2 Patricia Vandehey talked about the meeting scheduled on Wednesday at Public Works regarding legislative priorities. She hopes that the environment is heavily considered in any proposed projects.
6. Adoption of Agenda - **Cmmr. Neatherlin/Sheldon moved and seconded to adopt the agenda as published. Motion carried unanimously. N-aye; S-aye; J-aye.**
7. Approval of Minutes - November 26, December 10, 17 and 24 regular meeting minutes and the December 31 special meeting minutes.
Cmmr. Sheldon/Neatherlin moved and seconded to approve November 26, December 10, 17 and 24 regular meeting minutes and the December 31 special meeting minutes. Motion carried unanimously. N-aye; S-aye; J-aye.
8. Approval of Action Agenda:
 - 8.1 Approval of letter to the Recreation and Conservation Office (RCO) from the Board of Mason County Commissioners declining acceptance of the Washington Wildlife and Recreation Program (WWRP) grant that would have been utilized to cover 50% of project costs to renovate the infields at MCRA Park - fields #6 and #7. Estimated project cost is \$488,000 and the grant award would have been \$244,000. Tabled from December 17, 2013.

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- 8.2 Approval of Warrants:
- | | | |
|----------------------|--------------------------|----------------|
| Claims Clearing Fund | Warrant #s 228777-229161 | \$1,202,461.15 |
| Salary Clearing Fund | Warrant #s 7131-7151 | \$ 234,832.22 |
| Direct Deposit Fund | Warrant #s 51517-51881 | \$ 601,179.16 |
- 8.3 Approval to authorize the Chair to sign a letter to the Peninsula Regional Transportation Planning Organization containing County comments on the draft Regional Transportation Plan.
- 8.4 Approval of resolution adopting real property and right-of-way acquisition procedures and rescinding those found in Mason County Resolution No. 27-11. **Resolution No. 01-14 (Exhibit A)**
- 8.5 Approval for the County Treasurer and County Auditor's Office to Cancel Outstanding Warrants pursuant to RCW 39.56.040 as listed on Exhibit A of resolution totaling \$4,406.79. **Resolution No. 02-14 (Exhibit B)**
- 8.6 Approval of interim contract for the term of January 1, 2014 through no longer than March 31, 2014 for the Deputy Public Defender II position for the purpose of providing for Superior Court indigent defense until an employee is hired.
- 8.7 Approval of Veterans Assistance Fund applications for: Food \$150.00 and Housing \$580.00 for a total of \$730.00 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.8 Approval for Cmmr. Neatherlin to negotiate the real estate transaction and sign pertinent documents to facilitate the sale of Mason County property located at 40 W Colville Trail, Elma, WA, with consent of the Commissioners.

Cmmr. Neatherlin/Sheldon moved and seconded to remove Item 8.1 for a separate vote. Motion carried unanimously. N-aye; S-aye; J-aye.

Cmmr. Neatherlin/Sheldon moved and seconded to approve action items 8.2 through 8.8. Motion carried unanimously. N-aye; S-aye; J-aye.

Chair Jeffreys addressed Item 8.1. The Board has met with staff and Parks Advisory Board members and efforts have been made to identify \$80,000 to \$100,000 for an in-kind match to reduce the County's obligation. The RCO deadline is mid-March.

Item 8.1 dies due to lack of a motion.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time –
No Public Hearings Scheduled
10. Other Business (Department Heads and Elected Officials) –
- 10.1 Jim Madsen, Juvenile Court Administrator, announced there are a growing number of cases regarding dependent children that need volunteer representatives in court. This is the CASA program - court appointed special advocate. He is hoping to have at least five volunteers and training is provided.
- 10.2 Bob Simmons, WSU Extension, announced a series of workshops that support growing edible foods.
- 10.3 Bob Simmons announced that as of March 1 he has accepted a different position with WSU and he will no longer be Mason County's Extension Director. The Board thanked Bob for his excellent service to Mason County.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 9:42 a.m.

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BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON



Terri Jeffreys, Chair

ATTEST:



Tim Sheldon, Commissioner



Clerk of the Board



Randy Neatherlin, Commissioner

RESOLUTION NO. 01-14
Replacing Resolution 27-11

Real Property Acquisition Procedures for Public Works Projects

WHEREAS, The Mason County Department of Public Works engages in projects designed to improve the County's transportation infrastructure; and

WHEREAS, said projects frequently require the acquisition of additional right of way from abutting property owners; and

WHEREAS, certain federal and state laws and regulations set forth procedures for the acquisition of real property, including rights of way; and

WHEREAS, the Board of County Commissioners finds that adherence to said laws and regulations in all real property and right of way acquisition activities of County staff is appropriate and required; and

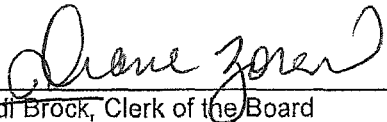
WHEREAS, the real property and right of way acquisition procedures found in resolution 27-11 should be replaced.

NOW, THEREFORE, BE IT RESOLVED by the Mason County Board of Commissioners that Real Property Acquisition Procedures for Public Works Projects found in Exhibit A, attached hereto, are hereby adopted and mandated for use by Public Works staff in connection with all transportation improvement projects and other activities in pursuit of the Public Works mission; and

AND, BE IT FURTHER RESOLVED that the real property and right of way acquisition procedures found in Mason County Resolution 27-11 are hereby replaced.

DATED this 7th day of January, 2013.

ATTEST:



Mindi Brock, Clerk of the Board
Diane Loren

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON



Randy Neatherlin, Chair

APPROVED AS TO FORM:



Chief Deputy Prosecuting Attorney



Tim Sheldon, Commissioner



Terri Jeffreys, Commissioner

Exhibit A

Mason County, Washington

REAL PROPERTY ACQUISITION PROCEDURES
FOR PUBLIC WORKS PROJECTS

1. Mason County ("AGENCY"), desiring to acquire Real Property in accordance with the state Uniform Relocation Assistance and Real Property Acquisition Act (Ch. 8.26 RCW) and state regulations (Ch. 468-100 WAC) and applicable federal regulations, hereby adopts the following procedures to implement the above statutes and Washington Administrative Code. The Public Works Department ("Department") of the AGENCY is responsible for the real property acquisition and relocation activities on projects administered by the AGENCY. To fulfill the above requirements, the Department will acquire right of way in accordance with the policies set forth in the Washington State Department of Transportation *Right of Way Manual* (M 26-01.12) and *Local Agency Guidelines* manual (M 36-63) ("LAG Manual"). The AGENCY has the following expertise and personnel capabilities to accomplish these functions (see the attached staff Resumes of Right of Way Qualifications):
2. Personnel and Capabilities
 - 2.1. PROGRAM ADMINISTRATION.

Deputy Director, Public Works Department/County Engineer
 - 2.2. APPRAISAL.

Qualified contractors or WSDOT personnel
 - 2.3. APPRAISAL REVIEW

Qualified contractors or WSDOT personnel
 - 2.4. ACQUISITION

Right of Way Manager
Right of Way Agent
Right of Way Technician
Qualified contractors or WSDOT personnel
 - 2.5. RELOCATION

Right of Way Manager with direct supervision of WSDOT personnel
Right of Way Agent with direct supervision of WSDOT personnel
Qualified contractors or WSDOT personnel

2.6. PROPERTY MANAGEMENT

Board appointed Property Manager
Right of Way Manager
Right of Way Agent

3. Any functions for which the AGENCY does not have staff will be contracted for with the Washington Department of Transportation (WSDOT), another local agency with approved procedures or an outside contractor. If the AGENCY proposes to use outside contractors for any of the above functions, it will work closely with the WSDOT Local Agency Coordinator and Highway and Local Programs to ensure all requirements are met. When the AGENCY proposes to have a staff person negotiate who is not experienced in negotiation for FHWA-funded projects, the Coordinator must be given a reasonable opportunity to review all offers and supporting data before they are presented to property owners.
4. The AGENCY wishes to take advantage of the appraisal waiver process for properties valued at \$25,000 or less and will use the following process, which is the process outlined in LAG Manual Appendix 25.5:

The AGENCY, desiring to acquire Real Property according to 49 CFR, Part 24.102(n)(3), and State directives and desiring to take advantage of the \$25,000.00 appraisal waiver process approved by the Federal Highway Administration for Washington State, will follow the procedure approved for the Washington State Department of Transportation as follows:

4.1. Rules

- 4.1.1. The AGENCY may elect to waive the requirement for an appraisal if the acquisition is simple and the compensation estimate indicated on the PFE (Project Funding Estimate) is \$25,000.00 or less, including cost-to-cure items.
- 4.1.2. The AGENCY must make the property owner(s) aware in the offer letter that an appraisal has not been done on the property and is not required for an AOS under \$10,000, and that one will be completed, if requested, when the AOS is between \$10,001 and \$25,000.
- 4.1.3. Special care should be taken in the preparation of the waiver. As no review is mandated, the preparer needs to assure that the compensation is fair and that all the calculations are correct.

4.2. Procedures

- 4.2.1. An Administrative Offer Summary (AOS) is prepared using data from the PFE.
- 4.2.2. The AOS is submitted to the Assistant Public Works Director/County Engineer for approval.

4.2.3. The Assistant Public Works Director/County Engineer signs the AOS authorizing a first offer to the property owner(s).

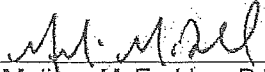
5. The following is the AGENCY'S administrative settlement policy specifying the approving authorities for making administrative settlements.

Administrative settlements are occasionally required in addition to just compensation in order to acquire needed right of way through negotiation. These administrative settlements can help eliminate costly condemnation litigation and project construction schedule delays. The Project Parcel Negotiation Diary shall contain the background leading to the need for an administrative settlement and a memo to the file shall be prepared detailing the rationale and justification. The level of authority to offer administrative settlements is as follows:

- 5.1. Acquisition Negotiator - Just compensation plus up to an additional \$5000.00.
- 5.2. Construction and Engineering Manager - Just compensation plus up to an additional \$10,000.00.
- 5.3. Director, Public Works or Deputy Director Public Works /County Engineer - Just Compensation plus up to an additional \$25,000.00.
- 5.4. Mason County Board of County Commissioners, Chairperson - Just Compensation plus any administrative settlement offer in excess of \$25,000.00.
6. Public Works may establish policy that provides for minimum payments for right of way and temporary construction easements ranging from \$250.00 to \$1000.00 per tax parcel to acquire. The minimum amount to be paid must be uniform for all offers made for a project and established by memorandum signed by the Deputy Director, Public Works Department/County Engineer and placed in the project file.
7. All projects shall be available for review by the Federal Highway Administration (FHWA) and WSDOT at any time and all project documents shall be retained and available for inspection during the plan development, right of way acquisition and construction stages and for a three-year period following acceptance of the projects by WSDOT.
8. Approval of the AGENCY'S procedures by WSDOT may be rescinded at any time the AGENCY is found to no longer have qualified staff or is found to be in non-compliance with the regulations. The rescission may be applied to all or part of the functions approved.

APPROVED:
MASON COUNTY

APPROVED:
WASHINGTON DEPARTMENT OF
TRANSPORATION



Melissa McFadden, P.E.
Deputy Director, Public Works Department/
County Engineer

10.24.2013

Date

Dianna Nausley
Local Agency Program Manager

Date

Mason County

RESUME OF RIGHT OF WAY QUALIFICATIONS

Catherine Bennett

Right of Way Experience

April, 1998 – October, 2001	Survey Technician Grays Harbor Co. Public Works
October, 2001 –November, 2005	Instrument Tech/ Inspector Mason County Public Works
November, 2005 - Current	Right of Way Agent Mason County Public Works
February 2006	Became of member of IRWA
April 2006	Became a Notary Public

Right of Way Education

November 2005	Contract Specification Writing
February 2006	Principles of Real Estate Negotiation
March 2006	Principles of Land Acquisition
April 2006	Legal Principles – Land Surveyor's Assn of WA
June 2006	WSDOT Training, Right of Way Acquisition Requirements for FHWA Funded Projects
September 2006	Northwest Regional Conference in Vancouver
September 2007	Principles of Real Estate Law
November 2007	Law of Easements
July 2010	Introduction to Property Asset Management Real Property/Asset Management
August 2010	Basic Relocation Overview (LTAP Training)
February 2011	Principles of Real Estate Engineering
May 2011	Ethics and the Right of Way Professional

April 2013

Joint Right of Way Symposium

Certification

August 1, 2011

International Right of Way certificate for
Associate Right of Way Professional

General Education

1972

1 Year Business at South Sound Community College

Community Leadership

United Way Member

2008 through 2011, Board Member 2009 through 2011

Toastmaster's

2009 through current, President 2012

JOHN WILLIAM KEATES, CPRP
700 East Road of Tralee
Shelton, WA 98584
(360) 427-8384 Home
(360) 427-9670 Ext. 669 Work
E-Mail: keates3@msn.com

POSITION OBJECTIVE: Director of Mason County Parks, Facilities and Property

QUALIFICATION SUMMARY:

Over Twenty-five years of Municipal and County Government work experience; solid leadership skills combined with a strong work ethic, drive, and determination have produced extraordinary results in multiple positions; experience in leading a team in multiple situations; including twenty years as a Department Director.

MANAGEMENT SKILLS:

- Excellent organizational skills.
- Very creative and entrepreneurial.
- Management of an annual budgets and capital budgets.
- Successful completion of a variety of special projects, including; special events, park development, community task forces, fund raising campaigns.
- Successful at forging partnerships and cooperative relationships.
- Extensive experience working with elected officials, boards, commissions, citizen volunteer groups, including; City Council, County Commission, Park Board, Human Services Board, Trails Advisory Board, Golf Committee, Aquatics Committee, and the Arts Commission.
- Twenty-five years experience marketing and advertising park and recreation services.
- Extensive fund-raising and grant writing experience.
- Successful completion of numerous park projects that were finished within allocated budget amounts. The projects varied in scope and cost from \$10,000 to \$2,000,000.

COMMUNICATION SKILLS:

- Strong interpersonal and team leadership skills.
- Extensive public speaking and presentation experience.
- Ability to work effectively across departmental lines.
- Strong written and oral communication skills.
- Proven ability working with varied and diverse community groups.
- Excellent working relationship with school districts, businesses, and community groups.

LEADERSHIP SKILLS:

- Successful completion and adoption of the Enumclaw Parks, Recreation, and Community Services Plan, the Mason County Parks Comprehensive Plan, the Enumclaw Trails Master Plan, the Mason County Regional Trails Plan and numerous park and trail master plans.
- Successful applications to Recreation and Conservation Office (RCO) for various Grants. Over 4 million dollars of grant funds secured since 2006 for Mason County from RCO.
- Completion of numerous park capital projects within budget.
- Ability to lead and motivate staff to achieve departmental goals with minimum resources.
- Winner of WRPA Citation of Merit Professional Award, 2011.
- Established a Parks Foundation in Chelan, Enumclaw, and Mason County.
- Coordinated business planning efforts for City of Chelan Golf Course and RV Park.

INDIVIDUAL SKILLS:

- Visionary. Successfully developed Enumclaw's first Parks and Recreation Department.
- Very dedicated, loyal and a team player, Self-starter, able to work independently.
- Very disciplined, able to stay on task with work and personal tasks.
- Ability to learn quickly and adept to change, Self-starter, and politically savvy.

PROFESSIONAL EXPERIENCE:

5/06 to present: Parks, Trails, Facilities and Property Director: Mason County Parks, Trails and Facilities Department, Shelton, WA. Responsibilities include managing the Parks, Trails and Facilities Department. Including twenty-one park sites, approximately 938 acres of park land and open space, and all county facilities, including 17 buildings. Duties include leadership of Park and Trail Planning, Park Maintenance, Administration, Park Development, Park Acquisition, Program Development, Volunteer Program, General Operations and oversight of all County Facilities. Acquired approximately 588 acres of park land and open space from 2006 to present increasing inventory from 350 acres to 938 acres using grants, donations, and gifts.

4/05 to 4/06: Parks and Recreation Business Manager: City of Chelan, Chelan, WA. Department head position directing the Parks and Recreation Department, including: Park Maintenance, Recreational Vehicle Park, Recreation, Special Events, Administration, Park Projects, Park Planning, Golf Course, Marina, Beautification Program and contracted operations.

3/93 - 4/05 Director, Parks, Recreation, and Cultural Services Department: City of Enumclaw, Enumclaw, WA. Responsibilities include managing the Parks and Cultural Services Department, including: Cemetery, Park Maintenance, Recreation, Special Events, Administration, Arts Commission, Park Projects, Indoor Pool, and Golf Course. .

3/89 - 3/93: Recreation Manager: Metropolitan Park District of Tacoma, Tacoma, WA. Responsibilities included managing the largest Youth Athletic Program in Washington and ORV Safety and Education Program.

10/88 - 3/89: Recreation Programs Supervisor: City of Centralia, Centralia, WA. Responsibilities included coordinating the Community Recreation Program.

EDUCATION:

Bachelor of Arts, Western Washington University, Recreation and Parks Administration.

CERTIFICATIONS / MEMBERSHIPS / COMMUNITY INVOLVEMENT:

- Certified Park and Recreation Professional (CPRP) by the National Recreation and Park Association.
- Member and Past President of the Washington State Trails Coalition.
- Graduate of National Recreation and Park Association Maintenance Management School
- Member of the Washington Recreation and Park Association (WRPA) and the National Recreation and Park Association (NRPA).
- Past Secretary/Treasurer for Washington Recreation and Park Association.
- Legislative Program Co-Chair for Washington Recreation and Park Association.
- Member of Shelton Rotary Club and former member of the Board of Directors.
- Board member for Shelton Community Center Association (CCA)

REFERENCES:

Available upon request.

MASON COUNTY

TO: BOARD OF MASON COUNTY COMMISSIONERS	Reviewed:
FROM: Catherine Bennett, Right of Way Agent	Ext. 618
DEPARTMENT: PUBLIC WORKS	Action Item
DATE: December 31, 2013	No. 8.4

ITEM: A resolution adopting real property and right of way acquisition procedures and rescinding those found in Mason County Resolution No. 27-11.

Background: Mason County is required by the Washington State Department of Transportation (WSDOT) to adopt written procedures that pledge the County to acquire real property and rights of way in accordance with the State Uniform Relocation Assistance and Real Property Acquisition Act (RCW 8.26), state regulations (WAC 468-100) and applicable federal regulations. The attached document updates and replaces the current, approved procedures found in Mason County Resolution 27-11. A key, updated provision is the waiver of the appraisal requirement for offers \$10,000 or less. Upon adoption, the new procedures will be submitted to WSDOT for approval.

Recommended Action: Move that the Board of County Commissioners approve the attached resolution adopting the updated procedures and rescind those found in Resolution 27-11.

Attachment: Resolution adopting updated procedures and Exhibit A, Real Property Acquisition Procedures for Public Works Projects

RESOLUTION NO. 02-14
CANCELLATION OF WARRANTS

WHEREAS, the Mason County Treasurer has submitted as Exhibit A a listing of county warrants which are at least one year old and have not been presented for payment;


WHEREAS, the Mason County Treasurer is requesting that said warrants be canceled;

NOW THEREFORE, BE IT RESOLVED by the Board of Mason County Commissioners, pursuant to the authority given in RCW 39.56.040, that the warrants as listed in Exhibit A, hereto attached be canceled, and the County Treasurer is hereby authorized to enact the cancellation.


DATED this 7th day of January, 2014

BOARD OF MASON COUNTY COMMISSIONERS

ATTEST:



Diane Zoren, Clerk of the Board

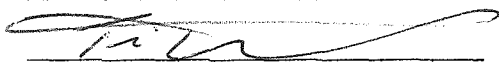


Terri Jeffords, Chair



Tim Sheldon, Commissioner

APPROVED AS TO FORM



Tim Whitehead, Deputy Civil Prosecuting Attorney



Randy Neatherlin, Commissioner

C: File, Accounting, Treasurer

Claims Clearing
warrants

WARRANT #	DATE ISSUED	WARRANT AMOUNT	PAYEE
188140	05/11/11	\$25.00	ALLAN EATON
190085	07/07/11	\$94.26	KELLY D BUSH
190100	07/07/11	\$45.30	MICHAEL K DORCY
190186	07/07/11	\$11.02	LAURI K WATTERSON
190552	07/14/11	\$11.02	STEPHEN J GONSALVES
190559	07/14/11	\$22.24	JESSICA EILEEN BRISSETTE
190574	07/14/11	\$15.10	EVAN PAUL HOUGHAM
190613	07/14/11	\$36.32	E WILLIAM MILLER
190674	07/14/11	\$17.14	FILIBERTO TORRES
190675	07/14/11	\$12.04	JACINTA S TORRES
190715	07/14/11	\$15.10	CHRISTOPHER D BOTHWELL
190790	07/14/11	\$43.66	LEIGH KIANA LYNN
190861	07/14/11	\$26.32	SANDRA J WOOG
191148	07/27/11	\$10.00	SEGUNDO PABLO MATIAS
191150	07/27/11	\$10.00	ANASTASIO MATIAS PABLO
191924	08/11/11	\$378.00	SHELTON MASON COUNTY JOURNAL
192083	08/24/11	\$11.02	SARA CHILDERS
192227	08/24/11	\$14.08	DONALD SCHUETTKE
192640	09/08/11	\$55.90	CAZZEE BUNNELL
192712	09/08/11	\$24.04	CLAYTON E LONG
192717	09/08/11	\$45.10	TYLER JAMES MCCLAIN
192763	09/08/11	\$36.38	FILIBERTO TORRES
193166	09/22/11	\$10.00	TAWNIA FURNESS
193565	09/28/11	\$42.64	LORI R DAVIS
193580	09/28/11	\$16.12	SYDNEY E GOSSIN
193602	09/28/11	\$22.24	CARL MEASE
193611	09/28/11	\$13.06	JILL MARIE PETTY
195078	11/09/11	\$20.20	SHERYL L BLANKENSHIP
195108	11/09/11	\$60.80	JOHN O HANNAN
195135	11/09/11	\$22.04	MARILYN C NOVAK
195152	11/09/11	\$12.04	ZANE TIMOTHY SCOTT
195179	11/09/11	\$48.56	MARK CARLSON
195193	11/09/11	\$24.28	TAMARA PUTVIN
195243	11/09/11	\$6.00	ABC LEGAL SERVICES
195294	11/09/11	\$301.09	VERIZON WIRELESS
195360	11/09/11	\$20.20	JAMES W JONES
195382	11/09/11	\$19.18	JOSEPH L PAULEY
195415	11/09/11	\$61.00	AML RAAFAT
195424	11/09/11	\$20.00	ELSIE MARIE MILLER
195430	11/09/11	\$11.02	DAVID ALVAREZ JR
195449	11/09/11	\$18.16	DONALD JOSEPH DEHAN
197305	01/05/12	\$12.04	BRADLEY L HANSON
197307	01/05/12	\$16.12	CHELSEA NICOLE FRASER
197439	01/05/12	\$65.30	PATRICIA BALLSMITH
197442	01/05/12	\$21.22	DEBRA L BEZONA
197449	01/05/12	\$101.00	KATHLEEN K BURLINGAME
197450	01/05/12	\$18.16	RICHARD N CARLSON

197451	01/05/12	\$33.46	VICTORIA L CARNAHAN
197454	01/05/12	\$20.20	CHERYL A COLEMAN
197455	01/05/12	\$23.26	JEFFERY L COLEMAN
197456	01/05/12	\$182.60	RACHEL YVONE COUTURE
197457	01/05/12	\$18.16	LINDA S COX
197459	01/05/12	\$19.18	SANDRA LEE CYR
197462	01/05/12	\$177.50	JERRY W ESCALANTE
197465	01/05/12	\$28.36	AMY C FORTMAN
197468	01/05/12	\$152.00	CALVIN MEL GRAN
197472	01/05/12	\$11.02	PATRICIA J HARTZELL
197473	01/05/12	\$40.60	NANCY K HAUSSER
197475	01/05/12	\$35.50	PENNY A HERTZBERG
197481	01/05/12	\$30.40	CHRISTY L HUTTER
197482	01/05/12	\$437.60	JEAN PAUL JANOVITCH
197486	01/05/12	\$20.20	JAMES W JONES
197487	01/05/12	\$15.10	WILLIAM CHARLES JORDAN
197488	01/05/12	\$13.06	JAMES KIRK KILLION
197494	01/05/12	\$35.50	KATHLEEN S LISNER
197496	01/05/12	\$23.26	BONNIE L LIVINGSTON
197497	01/05/12	\$20.20	DANIEL MARRERO LONGBOTTOM
197501	01/05/12	\$35.50	FRANCINE L MCKINLEY
197502	01/05/12	\$35.50	LESLIE C MCKINLEY
197504	01/05/12	\$18.16	GRACE MILLER
197508	01/05/12	\$19.18	JOSEPH L PAULEY
197511	01/05/12	\$27.34	BEVERLEY T PRESTON
197513	01/05/12	\$25.30	KENNETH D RASMUSSEN
197515	01/05/12	\$14.08	EVELYN ALICE ROSE
197531	01/05/12	\$24.28	EUGENIA A WHITE
197532	01/05/12	\$11.02	CHRISTINA MARIA WILSON
197534	01/05/12	\$35.50	WILLIAM V WILSON
197535	01/05/12	\$18.16	SHARRON L WOOD
197536	01/05/12	\$35.50	JAMES L WRIGHT
200048	01/17/12	\$12.04	LYDIA AUGUSTA MILLER
201458	02/23/12	\$24.28	MICHAEL J SCAFE
201470	02/23/12	\$40.40	DAVID W WISNIEWSKI
202150	03/22/12	\$24.28	LORRAINE ALICE CULTEE
202222	03/22/12	\$14.08	LOLA JEANE ZABOSKI
202372	03/22/12	\$33.06	GEORGIA RAE BLAIR
202921	04/05/12	\$11.00	MASON CO AUDITOR
203232	04/19/12	\$11.02	KIM RUSSELL
203242	04/19/12	\$22.04	DARREN RAY WILLIS
203369	04/19/12	\$12.04	ADAM ECCLES
203446	04/19/12	\$35.50	KERI D HUSON
203461	04/19/12	\$35.50	RICHARD ROSS KNIGHT
203502	04/19/12	\$11.02	KEITH LUDLOW PRATT
203944	05/03/12	\$13.06	TIMOTHY M FREDSON
203961	05/03/12	\$13.06	BARBARA M JOHNSON
203962	05/03/12	\$26.32	WILLIAM A JOHNSON
203972	05/03/12	\$42.44	LAURA M LOPEZ
203997	05/03/12	\$29.38	KENNETH FRANCIS RODRICK
204000	05/03/12	\$40.40	LAURA J MCCARTNEY
204008	05/03/12	\$18.16	NATHAN ROBERT VANCLEVE

204608	05/15/12	\$54.48	FRED D FOREMAN
204610	05/15/12	\$12.04	KRISTA SUE FRAZIER
204614	05/15/12	\$58.96	WILLIAM B GIBBS
204648	05/15/12	\$18.16	KENNETH LEE MCGUIRE
204666	05/15/12	\$17.14	SHERIDAN BRADLEY PECKHAM
205315	06/07/12	\$17.14	BRENDA MARIE ANDERSON
205326	06/07/12	\$16.12	ALEXANDRA BROOK BREWER
205334	06/07/12	\$52.64	CAROLYN J CANDITO
205905	06/21/12	\$20.20	JAMES W HAWKINS
205932	06/21/12	\$12.04	JUSTIN TYLER RIVERS
206149	06/21/12	\$22.24	BARRY C KEARNS
206152	06/21/12	\$22.04	JACK R KELLY
206245	06/21/12	\$12.04	KAREN F BARR
206298	06/21/12	\$24.28	CINDA JOHNSON
	Total	\$4,406.79	