

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

March 4, 2014

1. Call to Order – The Chairperson called the regular meeting to order at 9:02 a.m.
2. Pledge of Allegiance – Nancy Triplett led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin; Commissioner District 2 – Tim Sheldon attended via teleconference; Commissioner District 3 – Terri Jeffreys.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 Washington State liquor Control Board submitted a liquor license application for Stephanie Shumaker.
 - 4.1.2 Sylvia M. Florez-Milson submitted an application for Law Enforcement and Firefighter Disability Board (LEOFF).
 - 4.1.3 Dr. T. Lincoln Truschel submitted a letter regarding Behavioral Health Resources (BHR) and Regional Support Networks (RSN) in Thurston and Mason Counties.
 - 4.1.4 Washington State Liquor Control Board submitted a marijuana license application for Lost Lake Gardens.
 - 4.2 Selection of Commission Vice-Chair: Cmmr. Neatherlin nominated Cmmr. Sheldon for Vice-Vice-Chair. Cmmr Jeffreys seconded the nomination. Nomination carried.
 - 4.3 Cheryl Heywood presented the Timberland Regional Library's Annual report.
 - 4.4 News Release – Public Safety and Criminal Justice Citizen's Task force. Chair Jeffreys (Item 4.4 will be addressed in Item 10)
5. Open Forum for Citizen Input – There was no citizen input.
6. Adoption of Agenda - **Cmmr. Neatherlin/Sheldon moved and seconded to adopt the agenda as published with the exception to move item 4.4 to 10. Motion carried unanimously. N-aye; S-aye; J-aye.**
7. Approval of Minutes – February 24 briefing meeting minutes; February 11 Skokomish Flood Control Zone District Board meeting minutes; and February 25, 2014 regular meeting minutes.
Cmmr. Sheldon/Neatherlin moved and seconded to approve the February 24 briefing meeting minutes; February 11 Skokomish Flood Control Zone District Board meeting minutes; and February 25, 2014 regular meeting minutes. Motion carried unanimously. N-aye; S-aye; J-aye.
8. Approval of Action Agenda:
 - 8.1 Approval to authorize the chair to execute the local agency haul road/detour with the Washington State Department of Transportation for use of the N.E. Clifton Road as a detour route during the State Route 3 widening project.
 - 8.2 Approval to authorize the Director of Public Works to sign an amendment to the contract with KBA Inc. for an amount not to exceed \$22,600.00. This amended contract will be used to cover costs associated with Belfair Water Reclamation Facility and the storage pond closeout.
 - 8.3 Approval to approve the Veterans Assistance Fund applications for: Food \$450.00; Housing \$150.00 for a total of \$600.00 as recommended by the Veterans Service office.
 - 8.4 Approval to appoint LouAnn Davis to the Mason County Civil Service Commission for an unexpired six year term ending December 31, 2018.
 - 8.5 Approval of the resolution appointing the Mason County representatives to Washington Counties Risk Pool. Commissioner Tim Sheldon as the county's representative and

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
March 4, 2014 - PAGE 2

Commissioners Neatherlin and Jeffreys as the alternate representatives. **Resolution # 12-14 (Exhibit A)**

- 8.6 Approval of Warrants:
- | | | | |
|----------------------|------------|-----------------|----------------|
| Claims Clearing Fund | Warrant#s | 8001617-8001915 | \$ 861,614.25 |
| Salary Clearing Fund | Warrants#s | 7000001-7000032 | \$ 729,091.36 |
| Salary Clearing Fund | Warrants#s | 7000055-7000109 | \$1,155,661.07 |
| Direct Deposit Fund | Warrant#s | 100001-111468 | \$2,267,656.17 |
- 8.7 Approval of the contract extension with ECS Control Systems to March 28, 2014 to assist Mason County Facilities, Parks and Trails Department with renovation of the control system in the Mason County Jail.
- 8.8 Approval for the chair to execute an extension of the agreement between the Hood Canal Coordinating Council and the Mason County Department of Community Development for program support work in the In Lieu Fee Mitigation program.
- 8.9 Approval to set a public hearing on March 18, 2014 at 9:30 a.m. to consider amendments to Mason County Code Title 17 (Section 17.06) revising the definition of "structure" in accordance with RCW 36.70A.70.
- 8.10 Approval of the resolution establishing a Citizen's Task Force on Public Safety and Criminal Justice to evaluate the law and justice service needs of Mason County and issue a news release soliciting for citizens to serve on the task force. **Resolution # 13-14 (Exhibit B)**

Cmmr. Neatherlin/Sheldon moved and seconded to approve action items 8.1 through 8.10 with the exception of 8.2 and 8.10. Motion carried unanimously. N-aye; S-aye; J-aye.

Item 8.2 Amendment to KBA Contract: Tom Moore explained the importance of the approval of 8.2 in order to train staff and close out this project. Tom Davis commented that he agrees the public should know how the money is being spent. **Cmmr. Neatherlin/Sheldon moved and seconded the approval of item 8.2. Motion carried unanimously. N-aye; S-aye; J-aye.**

Item 8.10 Resolution to establish Public Safety and Criminal Justice Task Force: Tom Davis expressed that he supports task force but would like the wording changed regarding selection & approval of Task Force and wording deleted regarding assessing mental health & substance abuse. Commissioners agree to modify the wording. **Cmmr. Neatherlin/Sheldon moved and seconded approval of item 8.10. Motion carried unanimously. N-aye; S-aye; J-aye.**

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time – No public hearings
10. Other Business (Department Heads and Elected Officials) –
- 10.1 Brian Matthews commented on the Skokomish general investigation and announced a meeting tonight at the Skokomish Valley grange at 5 p.m.
 - 10.2 Commissioner Jeffreys read the news release for the Mason County Criminal Justice Citizen's Task Force.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 9:55 a.m.

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
March 4, 2014 - PAGE 3

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Terri Jeffreys, Chair

ATTEST:

Tim Sheldon, Commissioner

J. Almanzor, Clerk of the Board

Randy Neatherlin, Commissioner

RESOLUTION No. 12-14

AMENDS RESOLUTION 01-13

IN THE MATTER OF CONTINUING RELATIONSHIPS WITH THE WASHINGTON COUNTIES RISK POOL AND THE RELATED APPOINTMENTS AND DESIGNATIONS OF/FOR EACH MEMBER COUNTY.

WHEREAS, several Washington counties agreed to the creation of the Washington Counties Risk Pool ("Pool"), organized and operating under Chapters 48.62 and 39.34 RCW, to provide to its member counties programs of joint self-insurance, joint purchasing of insurance, and joint contracting for or hiring of personnel to provide risk management, claims handling, and administrative services; and

WHEREAS, the Pool's Interlocal Agreement and Bylaws, and policies of its Board of Directors require appointees and/or designees from each member county; that is:

- a) **Director / Alternate Director** – officers or employees of each Pool member county that are appointed by and serve at the pleasure of the respective county's legislative authority (*Article 8 of the Interlocal Agreement and Article 2 of the Bylaws*);
- b) **County Risk Manager** – an employee of each Pool member county appointed to serve as a liaison between the County and the Pool as to risk management and who is responsible for the risk management function within the County (*Article 11(b) of the Interlocal Agreement*);
- c) **County Safety Officer** – an active employee designated by each Pool member county who, along with a related committee, are maintained to consider all recommendations concerning the development and implementation of a loss control policy to prevent unsafe practices (*Article 11(c) of the Interlocal Agreement*); and
- d) **County Claims Administrator** – each Pool member county's must designate someone to administer civil claims, with whom incidents should be immediately reported to, who is responsible for sending all claims and lawsuits and reporting various known incidents to the Pool, and with whom the Pool will coordinate the County's claims administration (*section B of the Pool Board of Directors' Claims Handling Policies and Procedures*);

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners for Mason County hereby confirms the appointment or designation of the following individuals for the applicable and required relationships with the Washington Counties Risk Pool:

WCRP Relationship	Name	County Position	Email	Telephone #
Director:	Tim Sheldon	Commissioner	tims@co.mason.wa.us	360-427-9670 ext 419
Alternate Director:	Randy Neatherlin	Commissioner	randyn@co.mason.wa.us	360-427-9670 ext 419
Alternate Director:	Terri Jeffreys	Commissioner	terrij@co.mason.wa.us	360-427-9670 ext 419
Risk Manager:	Dawn Twiddy	HR/Risk Manager	dawnt@co.mason.wa.us	360-427-9670 ext 422
Claims Administrator:	Julie Almanzor	COB/Claims Administrator	juliea@co.mason.wa.us	360-427-9670 ext 589
Safety Officer:	John Keates	Facilities Director	johnk@co.mason.wa.us	360-427-9670 ext 669
Prosecuting Attorney:	Michael Dorcy	Prosecutor	michaed@co.mason.wa.us	360-427-9670 ext 417
(Civil) Deputy Prosecuting Atty:	Tim Whitehead	Chief Deputy Prosecuting Atty	timw@co.mason.wa.us	360-427-9670 ext 417

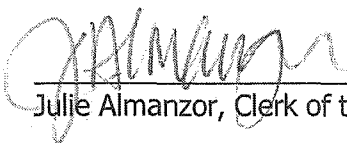
BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon its passage and shall supersede any prior conflicting action(s); and


BE IT STILL FURTHER RESOLVED that the clerk of this body shall forward a copy of this resolution, once completed, to the attention of Executive Director Vyrle Hill at the Washington Counties Risk Pool, 2558 RW Johnson Rd. S.W., Suite 106, Tumwater, WA 98512-6103.

PASSED this 4 day of MARCH 2014.

BOARD OF COUNTY COMMISSIONERS
 MASON COUNTY, WASHINGTON


ATTEST:


 Julie Almanzor, Clerk of the Board


 Terri Jeffreys, Chair

APPROVED AS TO FORM:


 Tim Sheldon, Commissioner


 Tim Whitehead, Chief Deputy Prosecuting Attorney


 Randy Neatherlin, Commissioner

Resolution No. 13-14

A Resolution Establishing a Citizen's Task Force on Public Safety and Criminal Justice

Whereas, the Mason County Criminal Justice Working Team requested the Mason County Board of Commissioners form a citizen's advisory committee to evaluate the law and justice service needs of Mason County, and to evaluate whether these needs could be met by an increase in the county sales tax or other revenue stream;

Whereas, Mason County Board of Commissioners have increased public safety and criminal justice spending by 9.5% since 2010 and public safety and judicial spending comprises nearly 57% of the County Current Expense budget;

Whereas, in 2011, Mason County experienced the 7th highest crime rate in the state with 43.60 crimes committed per 1,000 people in the unincorporated areas of the County. Additionally, Mason County has ranked the highest in total crimes per 1,000 citizens in 22 of the last 24 years compared to counties considered comparable to Mason County (Clallam, Grays Harbor, Skagit, Cowlitz, Lewis and Jefferson Counties);

Whereas, the Washington Association of Sheriffs and Police Chiefs reports at least \$3.1 million in crime related property loss in Mason County in 2012;

Whereas, the real, social and taxpayer costs of crime in Mason County affects the economic development, safety and general well-being of the Mason County community.

NOW, THEREFORE BE IT RESOLVED by the Mason County Board of Commissioners that a Citizen's Task Force on Public Safety and Criminal Justice be established and comprised of no more than eleven members:

- Up to five persons, not employed by the County, who have direct experience in the fields of criminal justice and/or public safety and invited by the Commissioners to serve.
- Up to six persons who are residents of Mason County and selected by the Board of Commissioners from a pool of applicants.
- A Task Force Chair will be recommended by the Board of Commissioners and approved by the Task Force.

Elected officials, department heads and staff currently serving the County in the fields of criminal justice and public safety should serve as a resource to the Task Force and attend meetings as requested or necessary.

The Task Force shall review and develop recommendations to the County Commissioners on the following:

- Inventory and assess effectiveness of current crime prevention measures and identify whether additional measures should be implemented and at what cost.
- Assess whether the amount of financial resources dedicated to public safety and criminal justice is adequate to meet the needs of County citizens. If the amount of resources is found to be inadequate, identify the amount needed and proposed sources and allocation of additional resources.
- Assess whether Mason County's alternative justice and alternative sentencing measures are effective measures for reducing

Resolution No. 13-14

crime rates and costs to the public safety and criminal justice systems and whether these programs should be grown in an effort to reduce crime.

- Identify performance measures to assess effectiveness of current and additional programs and financial resources allocated to public safety and criminal justice operations.

A report containing recommendations should be received by the Board of Commissioners by July 31, 2014, unless extended by the Board of Commissioners.

Task Force meetings shall be subject to the Open Public Meetings Act and members will be required to attend, at no cost to themselves, Open Public Meetings Act and Public Record Act trainings made available by Mason County and scheduled during regular operating hours of the County.

Dated this 4th day of March, 2014.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

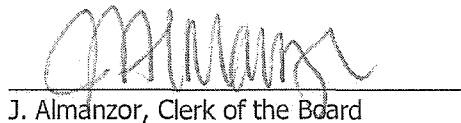


Terri Jeffreys, Chair



Tim Sheldon, Commissioner

ATTEST:



J. Almanzor, Clerk of the Board



Randy Neatherlin, Commissioner

APPROVED AS TO FORM:



Tim Whitehead, Chief DPA