

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

November 25, 2014

1. Call to Order – The Chairperson called the regular meeting to order at 6:01 p.m.
2. Pledge of Allegiance – Chair Jeffreys led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Terri Jeffreys.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The WSLCB sent a liquor license application for HD's Tavern, discontinued sales and service notice for Allyn Liquor Store and a marijuana license application for Stone Age Gardens.
 - 4.1.2 The Department of Natural Resource sent a letter regarding harvesting Timber.
 - 4.1.3 The Economic Development Council sent notification that they are working on two recruitment projects.
 - 4.1.4 Neal Winders submitted an application for the Transportation Improvement Program-Citizens Advisory Panel.
 - 4.1.5 Two letters of opposition were received regarding the formation of the Lake Management District at Lake Nahwatzel.
 - 4.1.6 Shelton School District submitted a letter regarding the skatepark.
 - 4.2 News Release- Chair Jeffreys read a news release regarding Housing Authority openings.
5. Open Forum for Citizen Input –
 - 5.1 Teri King from Washington Sea Grant announced a symposium on Shellfish and Environment. Topics include but are not limited to shellfish, eco systems and seagrass. This symposium will be held on Monday, Dec 8, 2014 at St. Martin's University and lunch will be provided. Ms. King invited the Board and public to attend and mentioned there is a cap of 300 attendees and encouraged registering asap.
 - 5.2 Steve Bloomfield commented that it's more against the law to touch seagrass than marijuana.
 - 5.3 Tom Davis commented on the Shelton School District letter regarding the skatepark. He asked where the kids will go if the skatepark is closed. He added it could be beneficial to work something out with the City.

Cmmr. Jeffreys said she spoke to Mr. Jarvis from the School Board and City Commissioner Olsen. She commented that Commissioner Olsen is very much in favor of keeping the skatepark open.
6. Adoption of Agenda - **Cmmr. Neatherlin/Sheldon moved and seconded to adopt the agenda as published. Motion carried unanimously. N-aye; S-aye; J-aye.**
7. Approval of Minutes – Approval of the November 3, 2014 briefing minutes
Cmmr. Sheldon/Neatherlin moved and seconded to approve the November 3, 2014 briefing minutes. Motion carried unanimously. N-aye; S-aye; J-aye.
8. Approval of Action Agenda:
 - 8.1 Approval for the Chair to sign an easement granting a 10 foot utility easement for power line installation with PUD#3. This easement will facilitate the installation of an above ground power line parallel to Ford Rd. at Truman Glick Park replacing underground power line.
 - 8.2 Approval of the Veterans Assistance Fund applications for: Food \$300.00; Utilities \$663.45; Housing \$425.00; and burial \$600.00 for a total of \$1988.45 as recommended by the Veterans Assistance Committee.

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
November 25, 2014 - PAGE 2

8.3 Approval of Warrants

Claims Clearing Fund Warrant #s 8014824-8014940 \$1,274,786.55

8.4 Approval of a resolution setting a budget hearing on Tuesday December 16, 2014 at 9:30 a.m. to consider Current Expense supplemental appropriation/budget transfers in the total amount of \$1,274,839.67 to the 2014 budget for the following departments:

1) WSU - \$4,400 Increase in revenue from Noxious Weed Control Grant Funding and \$4,400 in expenditures against this revenue. This will have no Current Expense impact.

2) Clerk's Office – \$6,158.50 budget transfer from Current Expense Ending Fund balance to cover costs incurred in increase juror notifications.

3) Sheriff's Office - \$190,659.60 budget transfer from Sheriff's Special Fund to Current Expense/Sheriff's Care & Custody to record revenue into the account it was budgeted for.

4) Facilities/Parks & Trails – \$51,341.29 budget transfer from Current Expense Ending Fund balance to purchase and repair of Memorial Hall Roof \$23,957.92, Sandhill Park Irrigation Pump \$6,225.40, Juvenile Detention Water Heater Replacement \$10,770.94, Skatepark Repairs \$4,387.03 and Courtroom B Bench \$6,000.

5) Accrued Leave -Transfer \$80,000.00 Budgeted Appropriation from Current Expense Non Departmental Accrued Leave to Special Fund Accrued Leave. Actual expenditures were deducted from the Special Fund and the Budgeted Expenditure was appropriated in Current Expense Non Departmental. This appropriation will have no impact to the county Current Expense Ending Fund Balance.

6) Non-Departmental - Repay one third (1/3) of the \$348,672 the General Fund received in 2010 from vehicle replacement values per State Auditors recommendations in the 2012 Audit. This appropriation will reduce Current Expense Ending Fund Balance by \$116,224.00.

7) Non-Departmental -Appropriate from the General Fund Ending Fund Balance \$116,875 to equitably allocate the IT department costs among all Current Expense General Fund Departments and all Special Funds. This appropriation will reduce Current Expense Ending Fund Balance by \$116,875.00.

8) Non-Departmental - Appropriate from the General Fund Ending Fund Balance \$109,181.28 to cover the cost of unanticipated expenditures for \$10,680.00 to the IRS, \$15,962.07 to the DRS, \$12,480.00 for property management charges, \$8,530.40 for Teamsters Settlement, and \$61,528.81 for State Audit charges. This appropriation will reduce Current Expense Ending Fund Balance by \$109,181.28.

9)Non-Departmental -Appropriate \$600,000 to cover receipt of 911 Enhanced Tax received from the State, in Current Expense, per the State Auditors recommendation. It should not be receipted into a Special Fund. Appropriate \$600,000 to cover remittances to MACECOM for their portion of the State Remittances.

Questions:

Theresia Ehrich asked the Board if there will be considering any other budget amendments the 2014 year other than on the 16th of December.

Cmmr. Sheldon asked if she is anticipating some from the Sheriff's Department.

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
November 25, 2014 - PAGE 3

Theresia said she doesn't understand what is going on with item 8.4 (3 Sheriff's Office). She doesn't know why these funds are being transferred out of the special fund.

Cmmr. Neatherlin said this isn't the appropriate place to discuss but he has no problem with briefing on Monday.

Theresia said this is the notice of hearing on these items so that is why is bringing this up now.

It was decided that they will brief on Monday.

Theresia said she would like to discuss Item 8.4 (3) and transferring the money to a different fund. She said she just found out about this last Friday and doesn't know why it's being transferred from Special Funds to Current Expense. They have already receipted this money is the special fund for the Sheriff's office.

Frank said these are swift and certain dollars. They go to care and custody. If it is in excess then it goes back to current expense. Special funds will be transferred to Care and Custody where it was budgeted.

Cmmr. Jeffreys stated that if there is left over money in departments, the department doesn't choose where the money goes.

Cmmr. Sheldon commented this item is just a public hearing notification in order to set the time and date and these questions are irrelevant to setting a hearing.

Cmmr. Jeffreys said they can discuss all of this at the briefing.

Cmmr. Sheldon/Neatherlin moved and seconded to approve action items 8.1 through 8.4. Motion carried unanimously. N-aye; S-aye; J-aye. Resolution 69-14 (Exhibit A)

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time –9.1 - Public Hearing to consider rezone request #14-01 from David and Catherine Knoelke. Staff: Allan Borden.

Chair Jeffreys explained some of the issues brought up at last meeting. The Board has conferred with Deputy prosecuting attorney regarding this matter.

Allan Borden from DCD handed out a one page discovery regarding the topics he will explain tonight. He also stated that he has conferred with Mr. Whitehead regarding this issue.

Mr. Borden said that Mr. Knolke is offering to record an easement of the property he wishes to have re-zoned. Mr. Knolke will need to hire surveyors and have maps prepared. Mr. Borden stated this will take some time so he is proposing to postpone this hearing to Tuesday, January 20, 2015. This will also allow time to have new documents drawn up and signed.

Cmmr. Neatherlin said that these two parties are coming together to resolve their conflict and he is willing to make a motion.

Cmmr. Jeffreys offered a friendly amendment to close testimony.

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
November 25, 2014 - PAGE 4

Cmmr. Neatherlin/Sheldon moved and seconded to close public testimony on this issue and continue this hearing on Tuesday, January 20, 2015 to allow appropriate documents to be prepared. Motion carried unanimously. N-aye; S-aye; J-aye.

10. Other Business (Department Heads and Elected Officials) –

10.1 Sheriff Salisbury said their budget published online is not accurate. They have submitted an updated budget to Frank Pinter today.

Frank said he is going to take a look at it.

10.2 Ginger Brooks said they have a new bench for courtroom B. She said they are preparing for their third judge and they are very excited.

10.3 John Keates said the men's restroom in the landing at the courthouse will be repaired and completed tomorrow. He said they are preparing an office for the third judge.

Cmmr. Sheldon added that Governor Inslee is invited and may attend the swearing in of the new Judge.

11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.

12. Adjournment – The meeting adjourned at 6:59 p.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON



Terri Jeffreys, Chair



Tim Sheldon, Commissioner

ATTEST:



Clerk of the Board



Randy Neatherlin, Commissioner

RESOLUTION NO. 69-14
2014 BUDGET

SUPPLEMENTAL APPROPRIATION/BUDGET TRANSFER – NOTICE OF HEARING

WHEREAS, by reason of conditions which could not be reasonably foreseen at the time of making the budget for the year 2014, it is necessary to make provisions for Supplemental Appropriation/Budget Transfers to the budget as required by RCW 36.40.100 and RCW 36.40.195 for the following:

Current Expense – \$4,400 Supplemental Appropriation, \$57,499.79 budget transfer from Current Expense Ending Fund Balance, \$190,659.60 budget transfer from Sheriff's Special Fund to Current Expense, \$80,000 budget transfer from Non Departmental to Accrued Leave Fund, \$116,224.00 budget transfer from Current Expense Ending Fund Balance to ER&R, \$116,875.00 budget transfer from Current Expense Ending Fund Balance to IT Fund, \$109,181.28 budget transfer from Current Expense Ending Fund Balance to Non Departmental, \$600,000 Supplemental Appropriation.

WSU - \$4,400 Increase in revenue from Noxious Weed Control Grant Funding and \$4,400 in expenditures against this revenue. This will have no Current Expense impact.

Clerk's Office – \$6,158.50 budget transfer from Current Expense Ending Fund balance to cover costs incurred in increase juror notifications

Sheriff's Office - \$190,659.60 budget transfer from Sheriff's Special Fund to Current Expense/Sheriff's Care & Custody to record revenue into the account it was budgeted for.

Accrued Leave - \$80,000.00 budget transfer from Current Expense Non Departmental Accrued Leave to Special Fund Accrued Leave to record budgeted expenditures into the account it is being expended from.

Facilities/Parks & Trails – \$51,341.29 budget transfer from Current Expense Ending Fund balance to purchase and repair of Memorial Hall Roof \$23,957.92, Sandhill Park Irrigation Pump \$6,225.40, Juvenile Detention Water Heater Replacement \$10,770.94, Skatepark Repairs \$4,387.03 and Courtroom B Bench \$6,000.00.

Non Departmental - \$116,224.00 budget transfer from Current Expense Ending Fund Balance to ER&R to repay one third of vehicle replacement values utilized in 2010.

Non Departmental - \$116,875.00 budget transfer from Current Expense Ending Fund Balance to the IT Fund to equitably allocate the IT department costs among all Current Expense General Fund Departments and all Special Funds.

Non Departmental - \$109,181.28 budget transfer from Current Expense Ending Fund Balance to Non Departmental to cover the cost of unanticipated expenditures for \$10,680.00 to the IRS, \$15,962.07 to the DRS, \$12,480.00 for property management charges, \$8,530.40 for Teamsters Settlement, and \$61,528.81 for State Audit charges.

Non-Departmental - Appropriate \$600,000 to cover receipt of 911 Enhanced Tax received from the State, in Current Expense, per the State Auditors recommendation. It should not be receipted into a Special Fund. Appropriate \$600,000 to cover remittances to MACECOM for their portion of the State Remittances

THEREFORE, BE IT RESOLVED BY THE Board of Mason County Commissioners:

That the 16th day of December, 2014 at the hour of 9:30 a.m. in the Mason County Commissioners Chambers in the Courthouse Building I, 411 North Fifth Street, Shelton, Washington, is hereby fixed as the time and place for a public hearing upon the matter of Supplemental Appropriation/Budget Transfers to the 2014 Budget as follows:

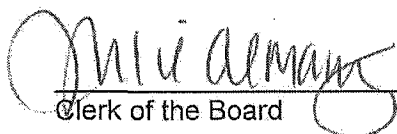
WSU/Noxious Weed Control - Increase Revenue and expend, \$4,400
Current Expense – Clerks Office - \$6,158.50
Sheriff's Special Fund to Current Expense/Sheriff's Care and Custody Transfer - \$190,659.60
Current Expense – Facilities - \$51,341.29
Non Departmental to Accrued Leave Fund - \$80,000.00
Current Expense to ER&R Fund - \$116,224.00
Current Expense to IT Fund - \$116,875.00
Current Expense – Non Departmental \$109,181.28
Non Departmental - Increase Revenue and expend, \$600,000

The Clerk of the Board is hereby authorized, empowered, and directed to cause notice of such hearing to be published as provided by law.

Dated this 25th day of November, 2014

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

ATTEST:


Clerk of the Board


Terri Jeffreys, Chair

APPROVED AS TO FORM:


Tim Whitehead, Chief DPA


Tim Sheldon, Commissioner


Randy Neatherlin, Commissioner