

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

December 23, 2014

1. Call to Order – The Chairperson called the regular meeting to order at 9:07 a.m.
2. Pledge of Allegiance – Mayor Gary Cronce led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Terri Jeffreys.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 Port of Allyn submitted a letter regarding Local Economic Development Program Applications for EDC.
    - 4.1.2 Kathy Haigh submitted an application for the Housing Authority Board.
    - 4.1.3 The Washington State Liquor Control Board submitted a special occasion license for Senior Activities Association; a marijuana license for Mayflower Partners and a list of businesses with liquor licenses due to expire on March 31, 2015.
    - 4.1.4 Mason County Auditor submitted election dates and deadlines to submit resolutions.
    - 4.1.5 D.C. Hall submitted a letter pertaining to Clifton Beach Water Association.
    - 4.1.6 Veterans Advisory Board sent a request to raise the limit for cash awarded to eligible veterans.
    - 4.1.7 FEMA submitted a letter regarding the National Flood Insurance Program.
    - 4.1.8 Bob Shanks submitted a letter regarding the State Auditor's report on Fire District #5.

Cmmr. Jeffreys mentioned correspondence was received from the Friends of Lake Nahwatzel stating they are abandoning the efforts to form a Lake Management District at Lake Nahwatzel. She said they will forward a copy of that letter along with a letter from the Commission to the people who live in that district.
  - 4.2 Press Release: Erika Schwender read the news release regarding the 2015 Solid Waste Rate Increases.
5. Open Forum for Citizen Input – There was no citizen input.
6. Adoption of Agenda - **Cmmr. Sheldon/Neatherlin moved and seconded to adopt the agenda as published. Motion carried unanimously. N-aye; S-aye; J-aye.**
7. Approval of Minutes – December 1 & 8, 2014 briefing minutes, December 1, 2014 Special meeting minutes and December 9, 2014 regular meeting minutes.  
**Cmmr. Neatherlin/Sheldon moved and seconded to approve the December 1 & 8, 2014 briefing minutes, December 1, 2014 Special Meeting minutes and December 9, 2014 regular meeting minutes. Motion carried unanimously. N-aye; S-aye; J-aye.**
8. Approval of Action Agenda:
  - 8.1 Approval of the contract with MasonWebTV.com for live streaming services of the Commission meetings. The rate is \$50 per meeting for half day meetings and \$100 for full day meetings and the first meeting to be streamed is January 6, 2015.
  - 8.2 Approval to appoint Kevin Shutty (District #1) as a member of the Mason County Planning Advisory Commission under RCW 36.70.100 for a term to expire in October of 2016.
  - 8.3 Approval of the resolution to certify property tax levies for collection in 2015. **Resolution 79-14 (Exhibit A)**
  - 8.4 Approval of Warrants:

Claims Clearing Fund	Warrant #s 8016251-8016550	\$196,137.37
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- 8.5 Approval of the amendments to the 2014 contracts with Mental Health Professionals, LLC and NW Resources II, Inc. extending the contracts beginning January 1, 2015 until a successor 2015 contract can be written, signed and approved. All other terms and conditions of the 2014 contract and any existing appendices will remain the same. Further authorize the Chair to sign the amendment as per the original 2014 contract
- 8.6 Approval of the Interlocal Agreement between the City of Shelton and Mason County establishing a Sewer Funding Coalition.
- 8.7 Approval of the resolution establishing an interfund revolving loan in the amount of \$348,672 from Equipment Rental & Revolving (ER&R) to Current Expense to repay the vehicle cash out.  
**Resolution 80-14 (Exhibit B)**
- 8.8 Approval for the Board to authorize the Public Works Director to sign Supplement #5 with KBA to complete their work on the Belfair Wastewater Reclamation Facility (WRF) project. The additional amount for supplement #5 is for \$5,000 which would bring the entire contract amount to \$107,500.
- 8.9 Approval to extend the following contracts beginning January 1, 2015 until a successor 2015 can be written, signed and approved:  
Turning Point  
North Mason Resources  
St. David's Church - HOST Program  
St. David's Church – Housing 1<sup>st</sup> Case Manager  
St. David's Church – Cold weather shelter  
Crossroads Housing – Shelter to Housing Specialist  
Crossroads Housing – Transitional Housing  
Crossroads Housing – Shelter Operations  
Crossroads Housing – Rental Assistance
- 8.10 Approval to award \$68,000 to the Mason County Economic Development Council from the Rural County Sales & Use Tax Fund (.09) in 2015 and 2016 for business retention, expansion, recruitment project and economic development planning, as allowed in RCW 82.14.370 and enter into an agreement.
- 8.11 Approval of the resolution appointing William Kenny and Brian Matthews as Applicant Agents and in their absence, G. Ross McDowell or Frank Pinter as alternate agents. Contacts are authorized to represent and act for the County in dealing with the state and Federal Emergency Management Agency for all matters required by state and federal disaster assistance grant agreements and to execute contracts, make assurances, certifications and prepare paperwork as needed to obtain federal reimbursement for disaster response. **Resolution 81-14 (Exhibit C)**
- 8.12 Approval of Interagency Agreement with State Office of Public Defense (OPD) for \$66,714 for 2015 as required per RCW 10.101, Public Defense Attorney Standards.
- 8.13 Approval to renew District Court Attorney Services Contract for Ferrell Taylor Law (F.T. Law) for 2015 under the same terms as 2014 and approval of two new Superior Court attorney services half contracts for 2015 with F.T. Law and F. McNamara Jardine for Public Defense.

Questions:

Item 8.10: Tom Davis asked about item 8.10 and how this will be marketed globally and asked about the travel expenses.

Lynn Longan explained they will partner with Department of Commerce and target site selectors across the nation with joint marketing. They are currently planning two trips for the year and will target the industries outlined in the strategic plan.

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Item 8.6: Mayor Cronce said he is excited to work with the County regarding the interlocal agreement.

Cmmr. Sheldon mentioned the last two action items that were added (8.12 and 8.13) and confirmed that they were budgeted. He commented that 90% of defendants receive services from the County as indigent defense.

Susan Sergiojan confirmed that the indigent defense cases are high. She estimated that in District Court it is 82% and Superior is 92%. Average is approximately 88%

Cmmr. Jeffreys asked Ms. Sergiojan to calculate the current percentages regarding how much public defense is paid for by the County.

Item 8.1: Cmmr. Jeffreys thanked Dedrick Allan from Mason Web TV for his service to live stream meetings for people who do not have Hood Canal Cable.

Tom Davis asked for item 8.10 to be removed for a separate vote.

**Cmmr. Neatherlin/Sheldon moved and seconded to approve action items 8.1 through 8.13 with the removal of item 8.10 for a separate vote. Motion carried unanimously. N-aye; S-aye; J-aye.**

8.10 Approval to award \$68,000 to the Mason County Economic Development Council from the Rural County Sales & Use Tax Fund (.09) in 2015 and 2016 for business retention, expansion, recruitment project and economic development planning, as allowed in RCW 82.14.370 and enter into an agreement.

Cmmr. Sheldon commented that EDC has had a long history of partnering with the County and the community and thanked them for their work.

Public Comment:

Tom Davis said un-employment is high in Mason County and he finds it troubling. He stated that he is a big supporter of the Shellfish industry. He said he is also a big supporter of clean water. He mentioned the 2007 Oakland Bay action plan and said it's a good plan. He said they need to start monitoring water and implementing plans. He commented that there is unlimited promise for the shellfish industry in the area.

Cmmr. Jeffreys said there is a bill in legislature to fund pollution clean-up and the Environmental Health Manager is also currently working on a plan. She said they have been and are continuing to work on it.

Conley Watson mentioned people should not dump or pour medication down the sink or toilet because it pollutes water.

Testimony Closed.

Cmmr. Sheldon said it would be nice if there was more money. He told Tom some of the money was diverted to water quality regarding the Belfair sewer which is a water quality issue. He thinks this is a good idea and is good for the community.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
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**Cmmr. Sheldon/Neatherlin moved and seconded to approve action items 8.10 awarding \$68,000 to the Mason County Economic Development Council from the Rural County Sales & Use Tax Fund (.09) in 2015 and 2016 for business retention, expansion, recruitment project and economic development planning, as allowed in RCW 82.14.370 and enter into an agreement. Motion carried unanimously. N-aye; S-aye; J-aye Budget Order (Exhibit D)**

Cmmr. Jeffreys commented that she is very happy the way EDC works with the County.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time –  
9.1 Public hearing to consider a \$197,000 budget transfer from Current Expense ending fund balance for 2014 to the Sheriff/Care & Custody for inmate medical costs in the jail. Staff: Frank Pinter, budget manager.

No Testimony.

Discussion:

Cmmr. Sheldon asked the Sheriff's office for a description for the public regarding this item.

Theresia Ehrich, Chief Deputy Finance Officer explained they have a couple of unanticipated bills regarding inmate medical costs. She said they also have a couple of inmate medical bills that are imminent and the costs are estimated at 80-90 thousand dollars for the two inmate medical procedures.

Cmmr. Sheldon said it's the County's obligation to pay the bills. He mentioned that the Sheriff's office does a great job in trying to find other resources and/or programs to assist with medical bills as well.

**Cmmr. Sheldon/Neatherlin moved and seconded to approve a \$197,000 budget transfer from Current Expense ending fund balance for 2014 to the Sheriff/Care & Custody for inmate medical costs in the jail. Motion carried unanimously. N-aye; S-aye; J-aye**

10. Other Business (Department Heads and Elected Officials) – There was no other business.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 10:02 a.m.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**  
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BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
\_\_\_\_\_  
Terri Jeffreys, Chair

  
\_\_\_\_\_  
Tim Sheldon, Commissioner

ATTEST:

  
\_\_\_\_\_  
Annie Almaraz  
Clerk of the Board

  
\_\_\_\_\_  
Randy Neatherlin, Commissioner

RESOLUTION NO. 79-14

A RESOLUTION CERTIFYING PROPERTY TAX LEVIES  
FOR COLLECTION IN 2015

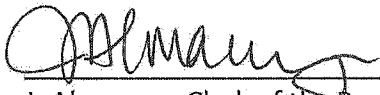
WHEREAS, the board of Mason County Commissioners must by law (RCW 84.52.70) certify to the County Assessor of the County the amount of taxes levied upon the property in the county for county purposes, and the respective amounts of taxes levied by the Board for each city, town and taxing district, within or coextensive with the County, for city, town or district purposes; and,

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners for Mason County, Washington that the attached schedule constitutes the levies for the county, cities and taxing districts on all taxable property in Mason County, Washington, as shown by the assessment rolls for the year 2015.

BE IT FURTHER RESOLVED, that should the valuation of one or more districts change significantly, the County Assessor with permission of the taxing district, is hereby authorized to adjust the amount of taxes levied, upon written notification to the Mason County Board of Commissioners.

DATED this 23 day of Dec. 2014.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON



J. Almanzor, Clerk of the Board



Terri Jeffreys, Chair

APPROVED AS TO FORM:



Tim Sheldon, Commissioner



Chief Deputy Prosecuting Attorney



Randy Neatherlin, Commissioner

District	2015 Certified Levy
<b>Mason County</b>	
COUNTY CURRENT EXPENSE	\$9,136,820.00
COUNTY CURRENT EXPENSE REFUND LEVY	\$21,355.00
COUNTY MENTAL HEALTH	\$170,145.00
COUNTY VETERANS RELIEF	\$76,565.00
<b>Total Current Expense</b>	<b>\$9,404,885.00</b>
COUNTY ROAD FUND	\$7,987,340.00
COUNTY ROAD FUND REFUND LEVY	\$13,134.00
COUNTY ROAD - DIVERSON	\$1,500,000.00
<b>Total County Roads</b>	<b>\$9,500,474.00</b>
SKOKOMISH FLOOD ZONE	\$0.00
<b>Cities</b>	
CITY OF SHELTON	\$1,738,000.00
CITY OF SHELTON - FIREMEN'S PENSION	\$142,500.00
CITY OF SHELTON BOND	\$229,650.00
CITY OF SHELTON EMS	\$205,000.00
<b>Hospitals</b>	
HOSPITAL DISTRICT #1 - ADMIN FUND	\$2,083,718.83
HOSPITAL DISTRICT #2	\$471,000.00
<b>Ports</b>	
PORT OF ALLYN	\$265,931.68
PORT OF DEWATTO	\$50,000.00
PORT OF GRAPEVIEW	\$24,348.11
PORT OF HOODSPORT	\$89,901.00
PORT OF SHELTON	\$700,000.00
<b>Misc Districts</b>	
METROPOLITAN PARK DISTRICT	\$435,000.00
<b>Schools</b>	
SCHOOL DISTRICT #42 - SOUTHSIDE - M&O	\$690,000.00
SCHOOL DISTRICT #42 - SOUTHSIDE - BOND	\$292,000.00
SCHOOL DISTRICT #54 - GRAPEVIEW - M&O	\$689,524.00
SCHOOL DISTRICT #54 - GRAPEVIEW - CAP PROJ	\$650,000.00
SCHOOL DISTRICT #54 - GRAPEVIEW - BOND	\$935,000.00
SCHOOL DISTRICT #65 - MCLEARY - M&O	\$685,000.00
SCHOOL DISTRICT #65 - MCLEARY - BOND	\$480,000.00
SCHOOL DISTRICT #68 - ELMA - M&O	\$3,170,610.00
SCHOOL DISTRICT #309 - SHELTON - M&O	\$756,124.71
SCHOOL DISTRICT #309 - SHELTON-BOND	\$2,830,879.61
SCHOOL DISTRICT #311 - MARY M KNIGHT - M&O	\$681,476.00
SCHOOL DISTRICT #402 - PIONEER - M&O	\$2,848,631.00
SCHOOL DISTRICT #403 - NORTH MASON - M&O	\$4,355,373.83
SCHOOL DISTRICT #403 - NORTH MASON - BOND	\$2,546,336.95
SCHOOL DISTRICT #404 - HOOD CANAL - M&O	\$1,511,530.00

SCHOOL DISTRICT #404 - HOOD CANAL - BOND	\$800,000.00
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District	2015 Certified Levy
<b>Fire Districts</b>	
FIRE DISTRICT #1 EXPENSE	\$121,397.71
FIRE DISTRICT #1 EMS	\$43,135.10
FIRE DISTRICT #3 EXPENSE	\$385,963.45
FIRE DISTRICT #3 EMS	\$69,939.99
FIRE DISTRICT #4 EXPENSE	\$941,153.99
FIRE DISTRICT #5 EXPENSE	\$2,954,676.78
FIRE DISTRICT #5 EMS	\$605,516.35
FIRE DISTRICT #6 EXPENSE	\$549,271.78
FIRE DISTRICT #6 EMS	\$141,682.00
FIRE DISTRICT # 9 EXPENSE	\$90,000.00
FIRE DISTRICT #9 EMS	\$67,000.00
NMRFA #10 EXPENSE	\$2,308,674.28
NMRFA #10 EMS	\$805,990.36
FIRE DISTRICT #11 EXPENSE	\$236,000.00
FIRE DISTRICT #11 EMS	\$47,000.00
FIRE DISTRICT #12 EXPENSE	\$87,411.08
FIRE DISTRICT #12 EMS	\$70,122.38
FIRE DISTRICT #13 EXPENSE	\$149,038.18
FIRE DISTRICT #13 EMS	\$91,106.69
FIRE DISTRICT #16 EXPENSE	\$111,750.39
FIRE DISTRICT #17 EXPENSE	\$78,000.00
FIRE DISTRICT #17 EMS	\$38,000.00
FIRE DISTRICT #18 EXPENSE	\$225,000.00
FIRE DISTRICT #18 EMS	\$93,000.00



RESOLUTION NO. 80-14  
INTERFUND LOAN FROM ER&R TO CURRENT EXPENSE

WHEREAS, the Mason County Current Expense Fund received a payment from the ER&R Fund for returned vehicles in 2010, and

WHEREAS, the Mason County Current Expense Fund receives revenue on a monthly basis, and

WHEREAS, the Mason County Current Expense Fund will repay the vehicle cash out to the ER&R Fund as an interfund loan.

NOW THEREFORE BE IT RESOLVED, by the Mason County Board of County Commissioners that an interfund loan to the Mason County Current Expense Fund be established as follows:

FROM: Mason County Equipment Rental & Revolving Fund  
#501-000-000  
TO: Mason County Current Expense Fund  
#001-000-000  
TERMS: Annual Interest Rate: 2.09%  
Principal Amount: \$348,672  
Loan Duration: Three Years  
Debt Repayment: Annual

Reviewed and Approved by: Elisabeth Frazier  
Elisabeth Frazier, Mason County Treasurer

APPROVED this 23 day of December, 2014.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

Terri Jeffreys  
Terri Jeffreys, Chair

Randy Neatherlin  
Randy Neatherlin, Commissioner

Tim Sheldon  
Tim Sheldon, Commissioner

ATTEST:

Julie Almanzor  
Julie Almanzor, Clerk of the Board

APPROVED AS TO FORM:

Tim Whitehead  
Tim Whitehead, Chief Deputy Prosecuting Attorney

C: Auditor  
Treasurer

RESOLUTION NO. 81-14

**APPROVING APPLICANT AGENTS AND ALTERNATE AGENT/CONTACT FOR NATURAL DISASTERS**

**WHEREAS**, Natural disasters may occur at any time, the Emergency Management Division of the State of Washington requires Mason County to designate Applicant Agents and Alternate Agents/Contacts; and,

**WHEREAS**, it is in the best interest to Mason County to establish Applicant Agents and Alternate Agents/Contacts before such an event should occur in order to submit monetary damages for Mason County properties as well as oversee projects. The Agents are hereby authorized to represent the Mason County Board of County Commissioners to obtain federal and/or state emergency or disaster assistance funds. They may execute all contracts, certify completion of projects, request payments, and prepare all required documentation for funding requirements; and,

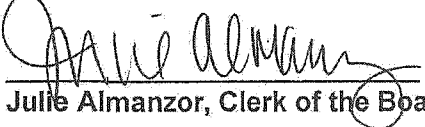
**WHEREAS**, this resolution will establish Applicant Agents and an Alternate, Agents/Contacts in the event any declared natural disaster occurs; and,

**WHEREAS**, the appointment of William Kenny, Support Services Director and Brian Matthews, Public Works Director as Applicant Agents for Mason County and G. Ross McDowell, Manager of Department of Emergency Management and Frank Pinter, Budget Manager as Alternate Agents/Contacts would be in the best interest of Mason County; NOW THEREFORE,

**BE IT RESOLVED** that William Kenny or Brian Matthews and in their absence, G. Ross McDowell or Frank Pinter, are authorized to represent and act for the county in dealing with the State and the Federal Emergency Management Agency for all matters required by state and federal disaster assistance grant agreements and to execute contracts, make assurances and certifications and prepare paperwork as need to obtain federal reimbursement for disaster response.

ADOPTED THIS 23 day of December, 2014.

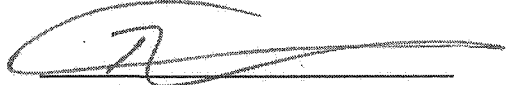
ATTEST:

  
Julie Almanzor, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

  
Terri Jefferies, Chairperson  
*Jefferies*

APPROVED AS TO FORM:

  
Timothy Whitehead,  
Chief Deputy Prosecuting Attorney

  
Tim Sheldon, Commissioner

  
Randy Neatherlin, Commissioner