



# MASON COUNTY COMMUNITY SERVICES

Building, Planning, Environmental Health, Community Health  
615 W. Alder Street – Bldg. 8, Shelton, WA 98584  
Phone: (360)427-9670 Ext. 352 ♦ Fax: (360) 427-7798

Mason County Permit Center Use:

FLD \_\_\_\_\_ - \_\_\_\_\_

Date Rcvd \_\_\_\_\_

## Flood Development Permit Application

<u>Owner's Name:</u>	<u>Contractor:</u>
<u>Mailing Address:</u>	<u>Mailing Address:</u>
<u>City, State, Zip</u>	<u>City, State, Zip</u>
<u>Phone:</u>	<u>Phone:</u>
<u>Email:</u>	<u>Email:</u>
<u>Tax Parcel Number:</u>	<u>Site Address:</u>

I understand I am making application for a permit to develop in a designated flood hazard area. The undersigned agrees that all such work shall be done in accordance with the requirements of the County Flood Damage Prevention Ordinance, building codes and all other applicable Local, State and Federal regulations. This application does not create liability on the part of the County or any officer or employee thereof for any flood damage that results from reliance on this application, or any administrative decision made lawfully there under.

**Owners Signature (required):** \_\_\_\_\_ **Date:** \_\_\_\_\_

Scope work for review: \_\_\_\_\_

**A. Description of Work (complete for all work):** **Assoc. Permit(s):** \_\_\_\_\_

1. Proposed Development Description:

- New Residence     New Manufactured home     Bridge/Culvert/Stabilization
- Non-Residential     Fill/grade     Bulkhead (new, repair, replace)
- Addition/Remodel/Repair to an existing structure  
(includes mechanical, plumbing, and work such as a re-roof).

2. The parcel has been identified in the following Flood Hazard Area:

A     AE     AO     VE    FIRM Panel/Map \_\_\_\_\_

Base Flood Elevation (BFE): \_\_\_\_\_

### Official Use

3. Habitat Assessment required:  Yes     No, exempt per \_\_\_\_\_

If NO, must state what exemption qualifies, if YES attach Habitat Management plan, Biological Evaluation, or JARPA Application.

4. Are any other Federal, State, or local permits required? Must attach copies of permits.  
 Yes       No      If yes, list type: \_\_\_\_\_
5. Is the proposed development in an identified floodway?  
 Yes       No      If yes, a No Rise Certification must be attached.

**B. Complete for Historic Structures (must be on historic registry).**

1. Provide documentation of historic registry from Federal or State.
2. Provide a detailed letter requesting a variance.

Letter must include parcel number, address of site, scope of work and mitigation items regarding wetproofing or floodproofing that are available.

No work can affect or result in increase flood heights or additional threats to public safety.

All mechanical and plumbing must be flood or wetproofed.

No variances will be granted in a Floodway.

**C. Complete for NEW or Substantial Improvements Structures and Building Sites: \*\*\***

1. A FEMA Elevation Certificate is required, must be completed by a Washington State licensed Surveyor. Elevation Certificate must be attached.
2. Base Flood Elevation at the building site: \_\_\_\_\_ feet NAVD 88
3. Required lowest floor elevation (including basement floor): \_\_\_\_\_ feet NAVD88
4. In flood hazard areas **without** a base flood elevation (BFE), what is the highest adjacent. Grade? (HAG)\_\_\_\_\_.

Structure must be a minimum of two (2) feet above the HAG.

The required finish floor height is\_\_\_\_\_.

**D. Complete for Alterations, Additions, or Improvements to Existing Structures:\*\*\***

1. What is the estimated market value of the existing structure? \$\_\_\_\_\_

Attached:

- \_\_\_\_ Assessor's Parcel Detail Report **OR**  
 \_\_\_\_ Appraisal from a Washington State Licensed Appraiser

2. What is the cost/valuation of the proposed construction? \$\_\_\_\_\_ Percentage\_\_\_\_\_

Attached:

- \_\_\_\_ Contractors Bid (FEMA Criteria) **OR**  
 \_\_\_\_ County Valuation per Mason County Ordinance

When the cost or valuation of the proposed construction equals or exceeds 50 percent of the market value of the structure, then the substantial improvement/repair provisions shall apply.

Is the proposed work a substantial repair/improvement    Yes    No

If yes, complete section C above.

**E. Complete for Non-Residential Floodproofed Construction.\*\*\***

1. Type of floodproofing method: \_\_\_\_\_
2. The required floodproofing elevation is: \_\_\_\_\_ feet NAVD88
3. Floodproofing certification by a registered engineer is attached:  
 Yes       No

**F. Complete for Subdivisions and Planned Unit Developments:**

1. Will the subdivision or other development contain 50 lots or 5 acres?  
 Yes       No
2. If yes, does the plat or proposal clearly identify base flood elevations?  
 Yes       No
3. Are the 100 Year Floodplain and Floodway delineated on the site plan?  
 Yes       No

<b>Administrative</b>	
Planning Staff Signature: _____	Date: _____
Approved: _____	Denied: _____
Building Staff Signature: _____	Date: _____
Approved: _____	Denied: _____
Environmental Health Staff Signature: _____	Date: _____
Approved: _____	Denied: _____
Comments/Conditions:	
***A final completed FEMA Elevation Certificate must provide prior to final inspection.	