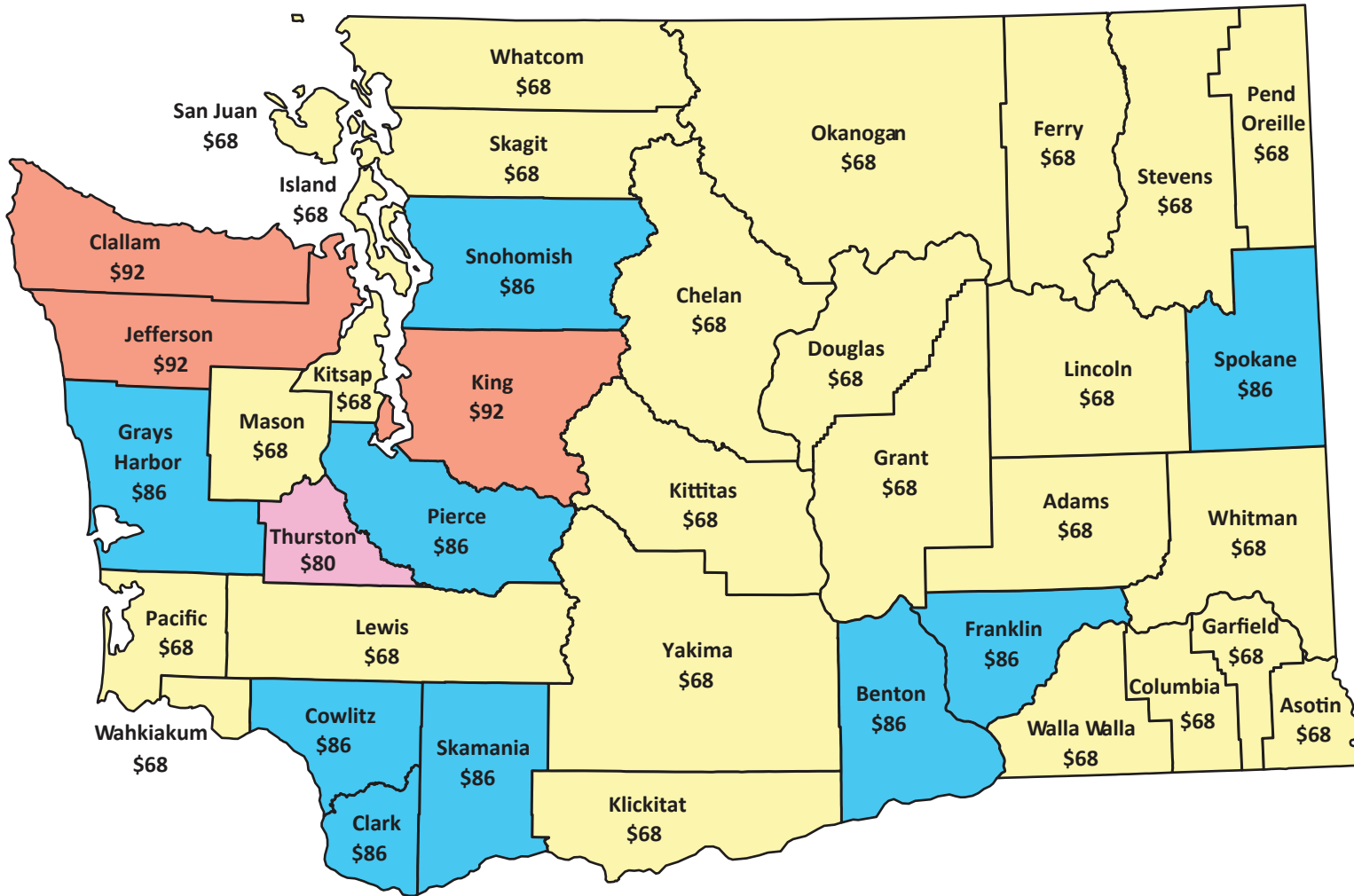


# Per Diem Rates - As of October 1, 2024



TOTAL	B	L	D
\$68	\$16	\$19	\$33
\$80	\$19	\$22	\$39
\$86	\$21	\$24	\$41
\$92	\$22	\$26	\$44

**DOCUMENTS REQUIRED BY MASON COUNTY TRAVEL POLICY:**

**ALL** requests for meal reimbursements **MUST** include an itemized receipt showing all food purchased, date, and place of purchase, tip (if applicable) and taxes.

**PLEAE NOTE:** Tips in excess of 15% and alcohol can not be reimbursed using public funds. These will be deleted from any request.

**POV Mileage Rate**

The privately owned vehicle mileage reimbursement rate is \$0.67 per mile. (effective 1/1/2024)

For Out-of-State Per Diem Rates, refer to the GSA website at: <http://www.gsa.gov>. To get the total meal and incidental expense rate breakdown of individual meal allowances, refer the State Administrative and Accounting Manual (SAAM), Subsection 10.40.10.c