

# Custom GIS Data Request Form

Mason County  
GIS Department



**Procedure:**

1. Email or call Mason County GIS to discuss your request and get a price quote ([matts@co.mason.wa.us](mailto:matts@co.mason.wa.us) or 360-427-9670 Ext. 515).
2. Decide what GIS data layer(s) you would like and fill out this form with all relevant information. Make sure to enter in the price quoted. Sign the license agreement on the second page.
3. Mail this form *with the signed license agreement* and a check for the cost of the order or deliver them in person at the Public Works front counter. Please do not mail cash.

<p><b>Date:</b> _____</p> <p><b>Name:</b> _____</p> <p><b>Title:</b> _____</p> <p><b>Organization:</b> _____</p> <p><b>Department:</b> _____</p> <p><b>Phone:</b> _____</p> <p><b>Email:</b> _____</p>	<p><b>Mailing Address</b></p> <p><b>Street:</b> _____</p> <p>_____</p> <p><b>City:</b> _____</p> <p><b>State:</b> _____</p> <p><b>ZIP:</b> _____</p>
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**Data Layer(s) Requested:** \_\_\_\_\_

Data Delivery Format is ESRI Shapefile. Only datasets maintained or developed by Mason County will be sold.

**Delivery Method:** Email  FTP  CD or DVD via US mail  CD or DVD pickup

<b>Data Cost:</b> @\$36.25 per layer	\$
<b>Materials:</b> (for mail and pickup orders only)	\$1.84
<b>Subtotal:</b> (use this amount to calculate sales tax)	
<b>Sales Tax:</b>	
<p><i>For mail orders within Washington State, use the Washington State Department of Revenue Tax Rate Lookup Tool to calculate sales tax based on your location.</i></p> <p><a href="http://dor.wa.gov/content/FindTaxesandRates/SalesAndUseTaxRates/LookUpATaxRate/">http://dor.wa.gov/content/FindTaxesandRates/SalesAndUseTaxRates/LookUpATaxRate/</a></p> <p><i>Picking up in person - include Mason County 8.5% sales tax</i></p>	
<b>Out-of-State orders, Federal Agencies and orders mailed to Tribal Governments - No sales tax</b>	\$
<b>Postage:</b> (for mail orders only; this cost will be quoted to you from the GIS staff)	\$
<b>Total Cost:</b>	\$

Make checks payable to: Mason County GIS Department

Only Check or Cash accepted. Checks must be made for the exact amount. No cash refunds will be made for checks written for more than the amount due. Please call or email if you have any questions.

Mail To: Mason County Public Works Department; Attn: GIS; 100 W. Public Works Dr; Shelton, WA 98584

## MASON COUNTY LICENSE AGREEMENT FOR USE OF GIS DATA

### **The data which you are ordering are subject to the following Terms and Conditions:**

#### **Disclaimer**

The data available on this disk have been tested for accuracy, and every effort has been made to ensure that these data are timely, accurate and reliable. However, Mason County makes no guarantee or warranty to its accuracy as to labeling, dimensions, placement or location of any features contained herein. The boundaries depicted by these data are approximate, and are not necessarily accurate to surveying or engineering standards. These data are intended for informational purposes only and should not be considered authoritative for engineering, navigational, legal and other site-specific uses.

#### **Limited Liability**

Mason County does not assume any legal liability or responsibility arising from the use of these data in a manner not intended by Mason County. In no event shall Mason County be liable for direct, indirect, incidental, consequential, special, or tort damages of any kind, including, but not limited to, loss of anticipated profits or benefits arising from use of or reliance on the information contained herein. The burden for determining fitness for use lies entirely with the requestor (or transferees or vendees of the requestor) and the requestor (or transferees or vendees of the requestor) is solely responsible for understanding the accuracy limitation of the information contained in this map.

#### **Dissemination of Data**

The requestor may disseminate Mason County produced digital data provided that Mason County GIS is credited as the data source and that the associated metadata shall be included with the digital data. Mason County shall not supply any data that the County has received from other agencies due to license agreements and data currency issues. This includes data from agencies, such as, FEMA, Fish and Wildlife, Dept. of Natural Resources, USGS, or other agencies. The requestor shall obtain this information directly from the source.

#### **Cost of Providing Digital Data**

The requestor shall be charged the amount necessary to reimburse the agency for its actual costs (In accordance to RCW 42.56.120, relating to charges for copying). The cost is the actual cost to prepare the requested data files from the County GIS database.

#### **Warranty Against Commercial Use of Lists**

RCW 42.17.260(9) prohibits the release of lists of individuals requested for commercial purposes, and Requester expressly represents that no such use of any such list will be made by User or its transferee(s) or vendee(s). A commercial purpose means contacting or in some way personally affecting the individuals identified on the list with the purpose of facilitating one's commercial activities.

*I understand that deviation from any of the above requirements requires written permission from Mason County. I accept and will abide by all of the terms and conditions on this page.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

(Print Name \_\_\_\_\_)