

RESOLUTION NO. 749

PUBLIC WORKS DEPARTMENT

WHEREAS, Mason County, by Resolution No. 301, did establish a Public Works Department for the purpose of operating and maintaining sewer, water and drainage systems in accordance with Chapter 72, Laws of 1967, and

WHEREAS, Mason County did, as set forth in Resolution No. 381, initiate operation of solid waste disposal facilities on February 1, 1974, and

WHEREAS, the performance of the functions required in these operations pertaining to administrative accounting and engineering services is closely related to the administrative, accounting and engineering functions of the Road Department, and

WHEREAS, by reason of the similarity among these county activities, it is deemed desirable in the interest of economy requiring efficiency in the operation of all departments or divisions of County government to effect an organization which shall be the Department of Public Works of Mason County to embrace the three general functions set forth hereinbefore.

WHEREAS, it now appears desirable that these responsibilities be consolidated into a single County department in the field of engineered facilities and services under the County Engineer, with a view to realizing any economies which can be effected by eliminating separate administrative or engineering services;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Mason County, State of Washington, that the Public Works Department be expanded and organized as follows:

1. ORGANIZATION The department head will be the "Public Works Director/ County Road Engineer", appointed by and reporting to the Board of County Commissioners. The department will consist of three divisions: a Roads Division, an Engineering Division, and a Utilities Division. All personnel and facilities of the present Road Department, including the E R & R Fund, including the County Road Engineer, will be incorporated in the Public Works Department as the Road Division and Engineering Division. An Organizational Chart of the Mason County Public Works Department is attached hereto as "Exhibit A" and is incorporated herein by reference.

2. APPOINTMENT OF DEPARTMENT HEAD The current County Road Engineer is appointed as "Director of Public Works and County Road Engineer" who shall administer the department pursuant to this resolution and applicable statutes, and who shall be the County Engineer under the Laws of the State of Washington as provided in RCW 36.75.010, 36.80.010, and 36.86.26.

3. DUTIES OF THE PUBLIC WORKS DIRECTOR/COUNTY ROAD ENGINEER The duties and responsibilities of the Public Works Director/County Road Engineer shall be those specifically charged under State law and those assigned to him by the Board of County Commissioners of Mason County from time to time by means of resolution of the Board.

4. RESPONSIBILITIES AND FUNCTIONS The responsibilities and functions of this department shall include but not be limited to the following:

A. All current road and bridge responsibilities as provided in RCW 36.75-88 inclusive

B. Administration of all present and new utility districts and projects authorized under the County Services Act, (RCW 36.94) and other special services districts, (RCW 36.58A and RCW 70.95 Solid Wastes), (RCW 86.15 Flood Control) and including any interlocal agency utilities pursuant to RCW 39.34.

C. Administer in accordance with the policy of the Board, new utilities and/or districts which already may be existing or would be required as a condition of future subdivision (RCW 36.94.020). Review and approve plans for new sewer and water facilities.

5. MERIT SYSTEM With respect to the Utilities Division, with the exception of the division head, the Board of Commissioners of Mason County declare its intention to adopt the personnel merit system as required by RCW 36.94.120, for the employment, classification, promotion, demotion, suspension, transfer, layoff, and discharge of the division's appointive officers and employees solely on the basis of merit and fitness without regard to political influence or affiliation.

FURTHER, the integrity of the County Road Fund and the E R & R Fund established by the State Statute together with various sewer, water and drainage funds, and solid waste funds, as now or as may be created by resolution of the Board of County Commissioners of Mason County, shall be maintained at all times. Expenditures in the various Public Works Divisions shall be directed to the appropriate revenue source fund and budgets therefor. In the event that one division supplies work for another division of the Public Works Department, said supplying department shall issue a voucher or charge against the other department for reimbursement of monies expended upon salaries, supplies, or services.

FURTHER, the general provisions of Resolution No. 301, not in conflict with provisions herein together with resolutions establishing a solid waste fund and a Rustlewood Sewer and Water Fund, shall remain in full force and effect until discontinued by resolution of the Board of County Commissioners of Mason County.

DATED this 4th day of April, 1977.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

John Barckner
Chairman

Glenn C. Cole
Member

Henry Taylor
Member

ATTEST:

Ruth L. Bayen
Auditor & Clerk of the Board

By: Jane Rodgers, Chf. Dep

APPROVED AS TO FORM:

Byron E. McClanahan
Prosecuting Attorney

cc: Comrs.
Auditor
Engineer

