

RESOLUTION 65.04

**Mason County Construction Project Change Order Policy for Public Works,
Utility and Waste Management and Facilities & Grounds/Parks Departments**

WHEREAS, it is usual and normal to expect change orders in the course of construction projects; and

WHEREAS, for the efficient and timely management of such projects it is beneficial to establish a policy for change order approvals;

NOW THEREFORE BE IT HEREBY RESOLVED BY the Mason County Board of Commissioners, that the Directors of Public Works, Utilities and Waste Management, and Facilities & Grounds/Parks are hereby authorized to approve change orders within the scope of the original contract as follows:

- 1) For contracts less than \$100,000, any contract change order which does not exceed a cumulative total of 20 percent of the original approved contract.
- 2) For contracts from \$100,000 to \$250,000, any contract change order which does not exceed a cumulative total of 15 percent of the original approved contract.
- 3) For contracts greater than \$250,000, any contract change order which does not exceed a cumulative total of 10 percent of the original approved contract.

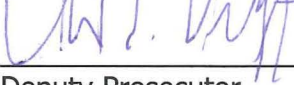
BE IT FURTHER RESOLVED that in the event the delay in processing an approval of a change order in excess of the above amounts by the Commissioners would create a significant public safety concern or subject the county to excessive additional costs, the Mason County Administrator is authorized to approve the change order on behalf of the Commissioners and, subsequently, timely notify the Commissioners of the action taken and the circumstances involved.

Dated this 27th day of July, 2004.

ATTEST:



Rebecca S. Rogers, Clerk of the Board

APPROVED AS TO FORM:

 CHIEF DPA
Deputy Prosecutor

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Wesley E. Johnson, Chairperson


Jayni L. Kamin, Commissioner


Herb Baze, Commissioner

C: Public Works
Utilities & Waste Mng
Facilities & Grounds/Parks