

RESOLUTION NO. 37-07
ESTABLISHING RESPONSIBILITY FOR PAYMENT OF CLAIMS AND PAYROLL

WHEREAS, RCW 36.32.120 states “. the board of county commissioners.. have the care of the county property and the management of the county funds and business.”

WHEREAS, RCW 36.22.050 states that the Mason County Auditor shall issue warrants in payment of claims allowed by the county commissioners, and such claims are paid by the county voucher and payroll systems;

WHEREAS, the Budgeting, Accounting, and Reporting System (BARS), prescribed by the Washington State Auditor's Office, requires effective systems of internal controls to be in place to provide reasonable assurance that all claims are properly and legally paid;

THEREFORE BE IT RESOLVED that the Mason County Auditor shall have the authority and responsibility to develop and enforce proper internal controls over the processing of claims and payroll;

BE IT FURTHER RESOLVED that the Mason County Auditor shall develop proper procedures for the payment of claims and payroll and shall be responsible for the instruction and training of all county departments in the use of these procedures.


Approved this 27th day of March 2007.

BOARD OF MASON COUNTY COMMISSIONERS


Lynda Ring Erickson, Chairperson


Tim Sheldon, Commissioner

Absent 3/27/07
Ross Gallagher, Commissioner


Karen Herr, Auditor

ATTEST:


Rebecca S. Rogers, Clerk of the Board


Monty Cobb, Chief Civil Deputy Prosecutor

C: Accounting
Treasurer
Budget & Finance
All County Departments