

RESOLUTION NO. 86-09
AMENDING RESOLUTION 114-07, AMENDING CHAPTER 3.48, COMPETITIVE BIDDING
MASON COUNTY CODE

WHEREAS, RCW 36.32.250 specifies competitive bidding requirements;

WHEREAS, Engrossed Substitute House Bill 1847 increased the competitive bid limits for the purchase of materials, equipment, or supplies;

WHEREAS, RCW 39.80 governs selection of architects, engineers, surveyors and landscape architects;

WHEREAS, these amendments will bring the Mason County Code into compliance with state law;

NOW, THEREFORE BE IT HEREBY RESOLVED, by the Board of Mason County Commissioners to amend Chapter 3.48 as follows:

3.48.010 Required when.

- (a) All contracts/purchases of materials, equipment, or supplies where the total value will amount to more than forty thousand dollars must be put out to competitive bidding except for purchases that are clearly and legitimately limited to a single source of supply; purchases involving special facilities or market conditions; purchases in the event of an emergency; purchases of insurance or bonds; and public works contracts in the event of an emergency.
- (b) An emergency is defined as unforeseen circumstances beyond the control of Mason County that either: (1) presents a real, immediate threat to the proper performance of essential functions; or (2) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

3.48.020 Post-for-quotes/telephone bid procedures.

If the total value of the purchase of materials, equipment, or supplies is between five thousand and forty thousand dollars, the following post-for-quotes/telephone bid procedures shall apply:

- (1) Approval for post-by-quotes/telephone bids by motion by the board of county commissioners (*See second page for exemptions to this process and the resolution establishing the small works roster process*);
- (2) The notice of intent to purchase materials, equipment, or supplies shall be posted on the bulletin board in courthouse annex I (commissioners office) not less than three days prior to obtaining bid quotations;
- (3) Telephone or written bid quotations must be secured from at least three suppliers (unless less than three suppliers or a sole source of supply exists);
- (4) The agreement/purchase must be awarded to the lowest bid quotation unless there is good and sufficient cause for not so awarding.
- (5) Immediately after the award is made, the department head/elected official shall record/keep the bid quotations and make the bid quotations open to public inspection and telephone inquiry. The department head/elected official shall also announce the award at a regularly scheduled meeting of the board of county commissioners.

Advertisement and formal sealed bidding may be dispensed with for purchases of less than five thousand dollars.

3.48.040 Exception--Certain agreements/ contracts.

The above requirements do not apply to agreements/contracts which are governed by their own statutory requirements such as Equipment Rental and Revolving Fund purchases (RCW 36.77); Public Works Contracts (RCW 39.04); and Performance Based Contracts (RCW 39.35A).

Effective this 6th day of October, 2009.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON




Tim Sheldon, Chair



Lynda Ring Erickson, Commissioner

ATTEST:



Shannon Goudy, Clerk of the Board



Ross Gallagher, Commissioner

APPROVED AS TO FORM:



Monty Cobb, Deputy Prosecuting Attorney

c: All Departments