

RESOLUTION NO. 51-16  
AMENDING RESOLUTION NO. 22-92  
CLAIMS IMPREST CHECKING ACCOUNT

WHEREAS, under Resolution 22-92 it was determined that it was necessary for Mason County to process small claims against the county in a timely manner, and

WHEREAS, an Imprest checking account in the amount of \$10,000 was approved under the Cumulative Reserve Deductible Insurance Fund (Fund #127) 127.000000.000.000 for the payment of small claims,

WHEREAS, Resolution No. 32-16, Deletion of Budgetary Accounting Funds, #127-000-000, #130-000-000 and #131-000-000 was approved by the Board of Mason County Commissioners on June 21, 2016,

WHEREAS, Fund #127.000000.000.000 no longer exists, it is therefore prudent to move the Claims Imprest checking account from Fund #127.000000.000.000 to Current Expense Fund #001.000000.000.000, for its continued use as follows:

1. Only small claims under ONE THOUSAND DOLLARS (\$1,000) and approved by the Board of County Commissioners may be paid from this imprest checking account.
2. Two signatures will be required on each check written on this imprest checking account. Designated signers are the Deputy Prosecutor, Risk Manager and other alternate designee(s).
3. The County shall comply with all requirements as required in the Washington State Budgetary Accounting and Reporting System (BARS) manual, Chapter 3, Accounting, 3.8.8, Imprest, Petty Cash and Change Funds.

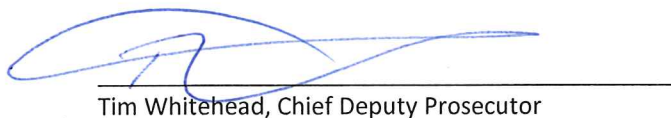
NOW THEREFORE BE IT RESOVLED, that the Mason County Treasurer is authorized to transfer the Claims Imprest Checking Account from the Cumulative Reserve Deductible Insurance Fund #127.000000.000.000 to the Current Expense Fund #001.000000.000.000.

DATED this 16<sup>th</sup>, of August 2016.

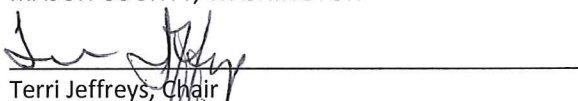
ATTEST:

  
Julie Almanzor, Clerk of the Board

APPROVED AS TO FORM:

  
Tim Whitehead, Chief Deputy Prosecutor

BOARD OF COUNTY COMMISSIONERS,  
MASON COUNTY, WASHINGTON

  
Terri Jeffreys, Chair

  
Randy Neatherlin, Commissioner

  
Tim Sheldon, Commissioner

Cc: Auditor Finance Department, Risk Manager, Treasurer